CITY OF MONROE ORDINANCE NO. 025/2016

AN ORDINANCE OF THE CITY OF MONROE, WASHINGTON, AMENDING THE BUDGET FOR FISCAL YEAR 2016 TO ACCOUNT FOR NEW REVENUES AND EXPENDITURES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council adopted the budget for fiscal year 2016 through Ordinance No. 019/2015 on December 8, 2015, and amended through Ordinance No. 004/2016, on May 17, 2016; and

WHEREAS, certain expenditures, the necessity and/or amount of which were largely unexpected by the City, have come to light; and

WHEREAS, new revenues and corresponding expenditures need to be realized in and reflected by the adopted budget through an amendment thereof; and

WHEREAS, per RCW 35A.33.120, the City Council finds that it is in the best interest of the City to decrease, revoke, or recall all or portions of the total appropriations provided for certain funds as set forth in the previously adopted budget, and to reappropriate the same for another purpose or purposes, as provided herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

<u>Section 1.</u> <u>Findings.</u> The above recitals and the content of Exhibit A and B attached hereto and incorporated herein by the reference as if set forth in full, are hereby adopted as finding in support of this ordinance. The City Council further adopts by reference the Agenda Bill No. 16-169 as findings.

Section 2. <u>Budget Amendment</u>. The budget for the fiscal year 2016 is hereby amended as follows:

Fund	Name	Beginning Balance		Amended Revenues		Amended Expenditures		Amended Restricted Fund Balance		Amended Undesignated Fund Balance	
001	General Fund	\$	2,943,177	\$ ^	11,791,749	\$	12,385,598	\$	2,221,153	\$	128,175
002	Contingency Fund	\$	327,604		3,000		58,000		272,604		_
008	Donation Fund	\$	5,325		6,600		6,600		-		5,325
105	Street Fund	\$	287,546		606,966		692,552		-		201,960
109	Tourism Fund	\$	65,792		66,826		80,908		-		51,710
114	Narcotics Fund	\$	28,561		10,000		30,000		_		8,561
117	Real Estate Excise Tax Fund	\$	577,702		501,500		365,000		-		714,202
203	North Kelsey Debt Service	\$	1,571		95,000		93,190		-		3,381
307	General Capital Projects	\$	441,415		6,100,789		160,000		-		6,382,204
317	Parks CIP Fund	\$	1,096,949		241,586		738,614		28,493		571,428
318	Street CIP Fund	\$	1,142,596		5,901,030		6,618,545		_		425,081
319	North Kelsey Development	\$	1,500,339		5,000		841,009				664,330
411	Water Fund	\$	2,656,232		4,320,922		4,562,130		392,179		2,022,845
412	Water CIP Fund	\$	5,873,194		340,000		4,396,842		24,214		1,792,138
421	Sewer Fund	\$	2,147,478		7,457,096		7,400,993		406,207		1,797,374
422	Sewer CIP Fund	\$	4,498,779		2,521,920		3,875,655		152,422		2,992,622
431	Stomwater Fund	\$	270,572		1,587,743		1,508,889		166,729		182,697
432	Stomwater CIP Fund	\$	1,287,962		3,283,987		313,411		4,567		4,253,971
441	Solid Waste Fund	\$	1,153,754		3,394,125		3,443,533				1,104,346
450	Revenue Bond Reserve	\$	1,983,629		8,000		60,000		1,924,271		7,358
510	Info Tech Services Fund	\$	216,230		385,749		529,321		60,000		12,658
520	Equipment & Fleet Fund	\$	2,797,523		1,729,197		1,062,359		3,398,065		66,296
530	Facilities Management Fund	\$	88,967		1,249,843		1,303,564		35,000		246
	Totals	\$	31,392,897	\$ 5	51,608,628	\$	50,526,713	\$	9,085,904	\$	23,388,908

<u>Section 3.</u> <u>Severability.</u> If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

<u>Section 4.</u> <u>Effective Date.</u> This ordinance shall take effect five (5) days after publication.

PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this 13th day of December, 2016.

1st Reading:

December 6, 2016

Final Reading: Published: Effective: December 13,2016 December 20, 2016

December 25, 2016

(SEAL)

CITY OF MONROE, WASHINGTON:

Geoffrey Thomas, Mayor

ATTEST:

APPROVED AS TO FORM:

Elizabeth M. Smoot, MMC, City Clerk

J. Zacharý Lell, City Attorney

EXHIBIT A 2016 Budget Amendment #2 - Detail

GENERAL FUND Administration Administration Administration Administration Administration Delice Expenditure Increase miscellaneous charges for services due to increases in credit card C01,000,001,513,10,140,09	2016 Budget Amendment #2 - Detail									
	Item#		Amount	Funds GENERAL FILLIO	<u>Description</u>	Account Numbers				
City Clark										
City Clerk City Clerk City Clerk Increase public defender feee from \$145,000 to \$185,000 Oct. O	1	\$	9,500	Expenditure	Vacation buyout costs for city administrator	001.000.001.513.10.10.00				
City Clerk City Clerk City Clerk Increase public defender feee from \$145,000 to \$185,000 Oct. O		 		·····						
S	2	\$	45,000	Expenditure		001.000.001.513.10.49.09				
Pedic Processes juil fees from \$210,000 to \$400,000 S01,000,011,523,60.51.01				City Clerk						
A	3	\$	40,000	Expenditure	Increase public defender fees from \$145,000 to \$185,000	001.000,007,515,91.41.00				
CONTINGENCY FUND 5 \$ 9,000 Expenditure Blueberry Lane/North Kelsey Street traffic study as approved by council on 9/13/16 032,000.000,595.10.41.00 5 \$ 3,200 Expenditure borrease amail tools & equipment from \$1,715 to \$4,915 for replaced asphall. 105,000.130,542.30.35.00 7 \$ 3,3500 Expenditure borrease traffic signal maintenance from \$5,500 to \$9,000 for repaired failed podesirian crossing neiffication devices. borrease traffic signal maintenance from \$5,500 to \$9,000 for repaired failed podesirian crossing neiffication devices. CARTIAL IMPROVEMENTS PROJECTS 9 \$ 6,100,769 Revenue Bond Proceeds for new public vortes shop and storm projects 307,000.000.391.xxxxxx 10 \$ 60,000 Expenditure borrease evalor pruchased from Everatifrom \$1,282,083 to \$1,422,083. Purchased 411,000.130,544.28.33.01 and the evaluation of the ev				Police						
State	4	\$	190,000	Expenditure	Increase jail fees from \$210,000 to \$400,000	001.000.011.523.60.51.01				
STREET FUND Increase small tools & equipment from \$1,715 to \$4,915 for replaced asphalt 105,000,130,542,30,35,00 Expenditure Increase small tools & equipment from \$1,715 to \$4,915 for replaced asphalt 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,00 105,000,130,542,30,35,10 105,000,130,542,30,31,10		<u> </u>		CONTINGENCY FUND						
Expenditure Increase small tools & equipment from \$1,715 to \$4,915 for replaced asphall compactor. 105,000,130,542,30,35,00	5	\$	8,000	Expenditure	Blueberry Lane/North Kelsey Street traffic study as approved by council on 9/13/16	002.000.000.595.10.41.00				
Society Compactor: Compac				STREET FUND						
Section Processes Proces	6	\$	3,200	, Expenditure		105.000.130.542.30.35.00				
CAPITAL MPROVEMENTS PROJECTS St. 60,000 Expenditure Increase water purchased from Everett from \$1,282,063 to \$1,422,063. Purchased WATER FUND Increase water purchased from Everett from \$1,282,063 to \$1,422,063. Purchased water than estimated. Income offsets expenditure Increase water than estimated. Income offsets water system coinsections have exceeded estimate. Fees are collected for each additional meter water than estimated water expenditures water than estimated water expenditures water than estimated water expenditures water e	7	\$	3,500	Expenditure		105.000.130.542.64.48.00				
MPROVERINTS PROJECTS Sevenue Bond Proceeds for new public works shop and storm projects 307,000,000.391,xxxxxxx	8	\$	1,969	Expenditure		105.000.130.542.80.31.10				
S 60,000 Expenditure Increase water purchased from Everett from \$1,282,063 to \$1,422,063. Purchased water than estimated. Sold more water than estimated. Income offsets expenditures. Increase water purchased from Everett from \$1,282,063 to \$1,422,063. Purchased water than estimated. Income offsets expenditures. Increase new meter expenditures from \$57,983 to \$117,983. New water system connections have exceeded estimate. Fees are collected for each additional meter hook up. Income offsets expenditures. Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. Increase recovery Contract Payments/Late Comers Fees. Revenues offset expenditures from \$120,000 to \$20,000 and the payments/Late Comers Fees. Revenues offset expenditures from \$120,000 to \$20,000 and the payments/Late Comers Fees. Revenues offset expenditures from \$120,000 to \$20,000 and the payments/Late Comers Fees. Revenues offset expenditures from \$120,000 to \$142,000 as repair costs have exceeded budget. Increase public works fleet maintenance from \$120,000 to \$20,000 as new utility rate structure				IMPROVEMENTS						
Revenue & Expenditure increase water purchased from Everett from \$1,282,063 to \$1,422,063. Purchased 411,000,130,534,80,33,01 8 411,000,130,343,40,00,000 expenditures. Revenue & Expenditure increase new meter expenditures from \$57,983 to \$117,983. New water system connections have exceeded estimate. Fees are collected for each additional meter hook up. Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. Revenue & Expenditure increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. SEWER FUND Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. FLEET & EQUIPMENT FUND Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. FLEET & EQUIPMENT FUND Increase WWTP facility repairs from \$35,000 to \$55,000 to cover increase repair costs this year. FLEET & EQUIPMENT Fund Increase public works fieet maintenance from \$122,000 to \$142,000 as repair costs have exceeded budget. Increase water, sewer, & garbage expenditures from \$175,000 to \$220,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures are funded through utility and general fund contributions. 18	9	\$	6,100,789	Revenue	Bond Proceeds for new public works shop and storm projects	307,000.000.391.xx.xx.xx				
11 \$ 140,000 Revenue & Expenditure Increase water purchased from Everett from \$1,282,063 to \$1,422,063. Purchased more water than estimated. Solid more water than estimated. Income offsets supenditures 411,000,130,534,80,33,01 8 411,000,130,343,40,00,00 12 \$ 60,000 Revenue & Expenditure Revenue & Expenditure Increase new meter expenditures, 100,000,000 100,000,000 100,000,000 100,000,000 100,000,000 100,000,000 100,000,000 100,000,000 100,000,000 100,000,000 100,000,000 100,000,000,000 100,000,000,000 100,000,000,000,000,000,000 100,000,000,000,000 100,000,000,000,000,000,000,000,000,000	10	\$	60,000		Issuance costs for bonds	307,000.000.xxx.				
s 60,000 Revenue & Expenditure connections have exceeded estimate. Fees are collected for each additional meter hook up. Income offsets expenditures. Revenue & Expenditure connections have exceeded estimate. Fees are collected for each additional meter hook up. Income offsets expenditures. Revenue & Expenditure connections have exceeded estimate. Fees are collected for each additional meter 411.000.130.343.40.09.00 and 411.000.130.343.40.09.00 connections have exceeded estimate. Fees are collected for each additional meter 411.000.130.343.40.09.00 and 411.000.130.343.40.09.00 connections are connections are connected as a contractual passe-thru. A not related to utility operations. Revenue & Expenditure contractual passe-thru. A not related to utility operations. Increase PWWTP facility repairs from \$36,000 to \$55,000 to cover increase repair costs this year. FLEET & EQUIPMENT FUND Increase public works fieet maintenance from \$122,000 to \$142,000 as repair costs have exceeded budget. FACILITIES FUND Increase water, sewer, & garbage expenditures from \$175,000 to \$220,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures are funded through utility and general fund contributions. Revenue & Expenditure connections and the following part of the connection are funded through utility and general fund contributions. Revenue & Expenditure connections and the first part of the connection and the part of the connection and	11	\$	140,000		more water than estimated. Sold more water than estimated. Income offsets	411.000.130.534.80.33.01 & 411.000.130.343.40.00.00				
\$ 33,359 Revenue & Expenditure expenditures; this is a contractual pass-thru & not related to utility operations. \$ \$ 58,337 Revenue & Expenditure expenditure increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. \$ \$ 20,000 Expenditure increase WWTP facility repairs from \$35,000 to \$55,000 to cover increase repair costs this year. \$ \$ 20,000 Expenditure increase public works fleet maintenance from \$122,000 to \$142,000 as repair costs flave exceeded budget. \$ \$ 45,000 Expenditure increase water, sewer, & garbage expenditures from \$175,000 to \$220,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures are funded through utility and general fund contributions. \$ \$ 8,000 Expenditure increase facilities HVAC from \$10,000 to \$18,000 for replaced failed HVAC unit serving city hall building increase delectricity for WWTP & Lift Stations from \$215,000 to \$255,000 as 530,000.130.518.20.47.02 increase delectricity for WWTP & Lift Stations from \$215,000 to \$255,000 as 530,000.130.518.20.47.02	12	\$	60,000	Revenue & Expenditure	connections have exceeded estimate. Fees are collected for each additional meter	411.000.130.534.50.34.01 & 411.000.130.343.40.09.00				
14 \$ 58,337 Revenue & Expenditure Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations. 15 \$ 20,000 Expenditure Increase WWTP facility repairs from \$36,000 to \$55,000 to cover increase repair costs this year. 16 \$ 20,000 Expenditure Increase public works fleet maintenance from \$122,000 to \$142,000 as repair costs have exceeded budget. 17 \$ 45,000 Expenditure Increase water, sewer, & garbage expenditures from \$175,000 to \$220,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures are funded through utility and general fund contributions. 18 \$ 8,000 Expenditure Increase facilities HVAC from \$10,000 to \$18,000 for replaced failed HVAC unit serving city hall building Increase depumping has resulted in increased power costs. 520,000,130,518,20,47,02	13	\$	33,359	Revenue & Expenditure		411.000.120.389.00.00.00 & 411.000.120.589.00.00.00				
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FLEET & EQUIPMENT FUND Increase public works fleet maintenance from \$122,000 to \$142,000 as repair costs 520,000.130.548.60.41.09 FACILITIES FUND Increase water, sewer, & garbage expenditures from \$175,000 to \$220,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures for funded through utility and general fund contributions. 8	15	\$	20,000	Expenditure		530,000,130,518,20,48.01				
FUND Increase public works fleet maintenance from \$122,000 to \$142,000 as repair costs have exceeded budget. FACILITIES FUND Increase water, sewer, & garbage expenditures from \$175,000 to \$220,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$130,000 to \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$175,000 to \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$175,000 to \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$175,000 to \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$175,000 to \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures from \$200,000 as new utility rate structure has impacted utility charges for facilities.		-		•	COSTS II IIS YEAF.					
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17 \$ 45,000 Expenditure utility rate structure has impacted utility charges for facilities. Facilities expenditures 530.000.130.518.20.47.03 are funded through utility and general fund contributions. 18 \$ 8,000 Expenditure Increase facilities HVAC from \$10,000 to \$18,000 for replaced failed HVAC unit serving city hall building 19 \$ 40,000 Expenditure Increase electricity for WWTP & Lift Stations from \$215,000 to \$255,000 as increased pumping has resulted in increased power costs.		<u> </u>		FACILITIES FUND						
serving city hall building 19 \$ 40,000 Expenditure Increase electricity for WWTP & Lift Stations from \$215,000 to \$255,000 as increased pumping has resulted in increased power costs.	17	\$	45,000	Expenditure	utility rate structure has impacted utility charges for facilities. Facilities expenditures	530.000.130.518.20.47.03				
increased pumping has resulted in increased power costs.	18	\$	8,000	Expenditure		530.000.130.518.20.31.17				
20 \$ 91,000 Restricted Fund Balance Move funds from restricted fund balance to expenditures to cover additional costs 530.000.000.508.10.00.00	19	\$	40,000	Expenditure		530.000.130.518.20.47.02				
	20	\$	91,000	Restricted Fund Balance	Move funds from restricted fund balance to expenditures to cover additional costs	530.000.000.508.10.00.00				

EXHIBIT B 2016 Budget Amendment #2

2016 Budget Amendment #2												
Fund	Name	Budgeted Beginning Balance	Budgeted Revenues	Amended Revenues	Budgeted Expenditures	Amended Expenditures	Budgeted Restricted Fund Balance	Budgeted Undesignated Fund Balance	Amended Restricted Fund Balance	Amended Undesignated Fund Balance		
001	General Fund	2,943,177	11,791,749	11,791,749	12,101,098	12,385,598	2,221,153	412,675	2,221,153	128,175		
002	Contingency Fund	327,604	3,000	3,000	50,000	58,000	280,604		272,604			
008	Donation Fund	5,325	6,600	6,600	6,600	6,600		5,325		5,325		
105	Street Fund	287,546	606,966	606,966	683,883	692,552	anishida alah b	210,629		201,960		
109	Tourism Fund	65,792	66,826	66,826	80,908	80,908		51,710	no a calculate	51,710		
114	Narcotics Fund	28,561	10,000	10,000	30,000	30,000		8,561		8,561		
117	Real Estate Excise Tax Fund	577,702	501,500	501,500	365,000	365,000	i de la	714,202		714,202		
203	North Kelsey Debt Service	1,571	95,000	95,000	93,190	93,190		3,381		3,381		
307	General Capital Projects	441,415		6,100,789	100,000	160,000		341,415	andin med i	6,382,204		
317	Parks CIP Fund	1,096,949	241,586	241,586	738,614	738,614	28,493	571,428	28,493	571,428		
318	Street CIP Fund	1,142,596	5,901,030	5,901,030	6,618,545	6,618,545		425,081	(1465 (161 A) 4	425,081		
319	North Kelsey Development	1,500,339	5,000	5,000	841,009	841,009	lando de la	664,330		664,330		
411	Water Fund	2,656,232	4,227,423	4,320,922	4,328,771	4,562,130	392,179	2,162,705	392,179	2,022,845		
412	Water CIP Fund	5,873,194	340,000	340,000	4,396,842	4,396,842	24,214	1,792,138	24,214	1,792,138		
421	Sewer Fund	2,147,478	7,398,759	7,457,096	7,322,656	7,400,993	406,207	1,817,374	406,207	1,797,374		
422	Sewer CIP Fund	4,498,779	2,521,920	2,521,920	3,875,655	3,875,655	152,422	2,992,622	152,422	2,992,622		
431	Stormwater Fund	270,572	1,587,743	1,587,743	1,508,889	1,508,889	166,729	182,697	166,729	182,697		
432	Stormwater CIP Fund	1,287,962	3,283,987	3,283,987	313,411	313,411	4,567	4,253,971	4,567	4,253,971		
441	Solid Waste Fund	1,153,754	3,394,125	3,394,125	3,443,533	3,443,533	e de la Ele	1,104,346		1,104,346		
450	Revenue Bond Reserve	1,983,629	8,000	8,000	60,000	60,000	1,924,271	7,358	1,924,271	7,358		
510	Info Tech Services Fund	216,230	385,749	385,749	529,321	529,321	60,000	12,658	60,000	12,658		
520	Equipment & Fleet Fund	2,797,523	1,729,197	1,729,197	1,042,359	1,062,359	3,398,065	86,296	3,398,065	66,296		
530	Facilities Management Fund	88,967	1,249,843	1,249,843	1,210,564	1,303,564	126,000	2,246	35,000	246		
	Totals	31,392,897	45,356,003	51,608,628	49,740,848	50,526,713	9,184,904	17,823,148	9,085,904	23,388,908		