

**CITY OF MONROE
ORDINANCE NO. 025/2016**

AN ORDINANCE OF THE CITY OF MONROE,
WASHINGTON, AMENDING THE BUDGET FOR FISCAL
YEAR 2016 TO ACCOUNT FOR NEW REVENUES AND
EXPENDITURES; PROVIDING FOR SEVERABILITY; AND
ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council adopted the budget for fiscal year 2016 through Ordinance No. 019/2015 on December 8, 2015, and amended through Ordinance No. 004/2016, on May 17, 2016; and

WHEREAS, certain expenditures, the necessity and/or amount of which were largely unexpected by the City, have come to light; and

WHEREAS, new revenues and corresponding expenditures need to be realized in and reflected by the adopted budget through an amendment thereof; and

WHEREAS, per RCW 35A.33.120, the City Council finds that it is in the best interest of the City to decrease, revoke, or recall all or portions of the total appropriations provided for certain funds as set forth in the previously adopted budget, and to re-appropriate the same for another purpose or purposes, as provided herein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Findings. The above recitals and the content of Exhibit A and B attached hereto and incorporated herein by the reference as if set forth in full, are hereby adopted as finding in support of this ordinance. The City Council further adopts by reference the Agenda Bill No. 16-169 as findings.

Section 2. Budget Amendment. The budget for the fiscal year 2016 is hereby amended as follows:

Fund	Name	Beginning Balance	Amended Revenues	Amended Expenditures	Amended Restricted Fund Balance	Amended Undesignated Fund Balance
001	General Fund	\$ 2,943,177	\$ 11,791,749	\$ 12,385,598	\$ 2,221,153	\$ 128,175
002	Contingency Fund	\$ 327,604	3,000	58,000	272,604	-
008	Donation Fund	\$ 5,325	6,600	6,600	-	5,325
105	Street Fund	\$ 287,546	606,966	692,552	-	201,960
109	Tourism Fund	\$ 65,792	66,826	80,908	-	51,710
114	Narcotics Fund	\$ 28,561	10,000	30,000	-	8,561
117	Real Estate Excise Tax Fund	\$ 577,702	501,500	365,000	-	714,202
203	North Kelsey Debt Service	\$ 1,571	95,000	93,190	-	3,381
307	General Capital Projects	\$ 441,415	6,100,789	160,000	-	6,382,204
317	Parks CIP Fund	\$ 1,096,949	241,586	738,614	28,493	571,428
318	Street CIP Fund	\$ 1,142,596	5,901,030	6,618,545	-	425,081
319	North Kelsey Development	\$ 1,500,339	5,000	841,009	-	664,330
411	Water Fund	\$ 2,656,232	4,320,922	4,562,130	392,179	2,022,845
412	Water CIP Fund	\$ 5,873,194	340,000	4,396,842	24,214	1,792,138
421	Sewer Fund	\$ 2,147,478	7,457,096	7,400,993	406,207	1,797,374
422	Sewer CIP Fund	\$ 4,498,779	2,521,920	3,875,655	152,422	2,992,622
431	Stomwater Fund	\$ 270,572	1,587,743	1,508,889	166,729	182,697
432	Stomwater CIP Fund	\$ 1,287,962	3,283,987	313,411	4,567	4,253,971
441	Solid Waste Fund	\$ 1,153,754	3,394,125	3,443,533	-	1,104,346
450	Revenue Bond Reserve	\$ 1,983,629	8,000	60,000	1,924,271	7,358
510	Info Tech Services Fund	\$ 216,230	385,749	529,321	60,000	12,658
520	Equipment & Fleet Fund	\$ 2,797,523	1,729,197	1,052,359	3,398,065	66,296
530	Facilities Management Fund	\$ 88,967	1,249,843	1,303,564	35,000	246
	Totals	\$ 31,392,897	\$ 51,608,628	\$ 50,526,713	\$ 9,085,904	\$ 23,388,908

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

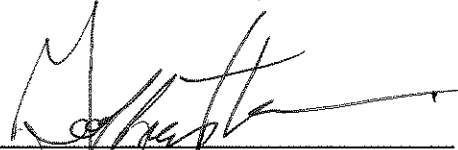
Section 4. Effective Date. This ordinance shall take effect five (5) days after publication.

PASSED by the City Council, and APPROVED by the Mayor of the City of Monroe,
at a regular meeting held this 13th day of December, 2016.

1st Reading: December 6, 2016
Final Reading: December 13, 2016
Published: December 20, 2016
Effective: December 25, 2016

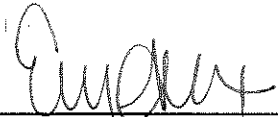
(SEAL)

CITY OF MONROE, WASHINGTON:



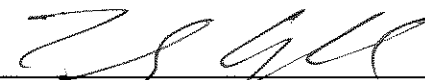
Geoffrey Thomas, Mayor

ATTEST:



Elizabeth M. Smoot, MMC, City Clerk

APPROVED AS TO FORM:



J. Zachary Lell, City Attorney

**EXHIBIT A
2016 Budget Amendment #2 - Detail**

Item #	Amount	Funds	Description	Account Numbers
		GENERAL FUND		
		Administration		
1	\$ 9,500	Expenditure	Vacation buyout costs for city administrator	001.000.001.513.10.10.00
2	\$ 45,000	Expenditure	Increase miscellaneous charges for services due to increases in credit card merchant fees and bank analysis fees	001.000.001.513.10.49.09
		City Clerk		
3	\$ 40,000	Expenditure	Increase public defender fees from \$145,000 to \$185,000	001.000.007.515.91.41.00
		Police		
4	\$ 190,000	Expenditure	Increase jail fees from \$210,000 to \$400,000	001.000.011.523.60.51.01
		CONTINGENCY FUND		
5	\$ 8,000	Expenditure	Blueberry Lane/North Kelsey Street traffic study as approved by council on 9/13/16	002.000.000.595.10.41.00
		STREET FUND		
6	\$ 3,200	Expenditure	Increase small tools & equipment from \$1,715 to \$4,915 for replaced asphalt compactor.	105.000.130.542.30.35.00
7	\$ 3,500	Expenditure	Increase traffic signal maintenance from \$5,500 to \$9,000 for repaired failed pedestrian crossing notification devices.	105.000.130.542.64.48.00
8	\$ 1,969	Expenditure	Increase street tree maintenance from \$1,500 to \$3,469 for removal of damaged hazard tree in ROW Johnson Lane & 159th St. SE.	105.000.130.542.80.31.10
		CAPITAL IMPROVEMENTS PROJECTS		
9	\$ 6,100,789	Revenue	Bond Proceeds for new public works shop and storm projects	307.000.000.391.xx.xx.xx
10	\$ 60,000	Expenditure	Issuance costs for bonds	307.000.000.xxx.
		WATER FUND		
11	\$ 140,000	Revenue & Expenditure	Increase water purchased from Everett from \$1,282,063 to \$1,422,063. Purchased more water than estimated. Sold more water than estimated. Income offsets expenditures.	411.000.130.534.80.33.01 & 411.000.130.343.40.00.00
12	\$ 60,000	Revenue & Expenditure	Increase new meter expenditures from \$57,983 to \$117,983. New water system connections have exceeded estimate. Fees are collected for each additional meter hook up. Income offsets expenditures.	411.000.130.534.50.34.01 & 411.000.130.343.40.09.00
13	\$ 33,359	Revenue & Expenditure	Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations.	411.000.120.389.00.00.00 & 411.000.120.589.00.00.00
		SEWER FUND		
14	\$ 58,337	Revenue & Expenditure	Increase Recovery Contract Payments/Late Comers Fees. Revenues offset expenditures; this is a contractual pass-thru & not related to utility operations.	421.000.120.389.00.00.00 & 421.000.120.589.00.00.00
15	\$ 20,000	Expenditure	Increase WWTP facility repairs from \$35,000 to \$55,000 to cover increase repair costs this year.	530.000.130.518.20.48.01
		FLEET & EQUIPMENT FUND		
16	\$ 20,000	Expenditure	Increase public works fleet maintenance from \$122,000 to \$142,000 as repair costs have exceeded budget.	520.000.130.548.60.41.09
		FACILITIES FUND		
17	\$ 45,000	Expenditure	Increase water, sewer, & garbage expenditures from \$175,000 to \$220,000 as new utility rate structure has impacted utility charges for facilities. Facilities expenditures are funded through utility and general fund contributions.	530.000.130.518.20.47.03
18	\$ 8,000	Expenditure	Increase facilities HVAC from \$10,000 to \$18,000 for replaced failed HVAC unit serving city hall building	530.000.130.518.20.31.17
19	\$ 40,000	Expenditure	Increase electricity for WWTP & Lift Stations from \$215,000 to \$255,000 as increased pumping has resulted in increased power costs.	530.000.130.518.20.47.02
20	\$ 91,000	Restricted Fund Balance	Move funds from restricted fund balance to expenditures to cover additional costs	530.000.000.508.10.00.00

**EXHIBIT B
2016 Budget Amendment #2**

Fund	Name	Budgeted Beginning Balance	Budgeted Revenues	Amended Revenues	Budgeted Expenditures	Amended Expenditures	Budgeted Restricted Fund Balance	Budgeted Undesignated Fund Balance	Amended Restricted Fund Balance	Amended Undesignated Fund Balance
001	General Fund	2,943,177	11,791,749	11,791,749	12,101,098	12,385,598	2,221,153	412,675	2,221,153	128,175
002	Contingency Fund	327,604	3,000	3,000	50,000	58,000	280,604	-	272,604	-
008	Donation Fund	5,325	6,600	6,600	6,600	6,600	-	5,325	-	5,325
105	Street Fund	287,546	606,966	606,966	683,888	692,552	-	210,629	-	201,960
109	Tourism Fund	65,792	66,826	66,826	80,908	80,908	-	51,710	-	51,710
114	Narcotics Fund	28,561	10,000	10,000	30,000	30,000	-	8,561	-	8,561
117	Real Estate Excise Tax Fund	577,702	501,500	501,500	365,000	365,000	-	714,202	-	714,202
203	North Kelsey Debt Service	1,571	95,000	95,000	93,190	93,190	-	3,381	-	3,381
307	General Capital Projects	441,415	-	6,100,789	100,000	160,000	-	341,415	-	6,382,204
317	Parks CIP Fund	1,096,949	241,586	241,586	738,614	738,614	28,493	571,428	28,493	571,428
318	Street CIP Fund	1,142,596	5,901,030	5,901,030	6,618,545	6,618,545	-	425,081	-	425,081
319	North Kelsey Development	1,500,339	5,000	5,000	841,009	841,009	-	664,330	-	664,330
411	Water Fund	2,656,232	4,227,423	4,320,922	4,328,771	4,562,130	392,179	2,162,705	392,179	2,022,845
412	Water CIP Fund	5,873,194	340,000	340,000	4,396,842	4,396,842	24,214	1,792,138	24,214	1,792,138
421	Sewer Fund	2,147,478	7,398,759	7,457,096	7,322,656	7,400,993	406,207	1,817,374	406,207	1,797,374
422	Sewer CIP Fund	4,498,779	2,521,920	2,521,920	3,875,655	3,875,655	152,422	2,992,622	152,422	2,992,622
431	Stormwater Fund	270,572	1,587,743	1,587,743	1,508,889	1,508,889	166,729	182,697	166,729	182,697
432	Stormwater CIP Fund	1,287,962	3,283,987	3,283,987	313,411	313,411	4,567	4,253,971	4,567	4,253,971
441	Solid Waste Fund	1,153,754	3,394,125	3,394,125	3,443,533	3,443,533	-	1,104,346	-	1,104,346
450	Revenue Bond Reserve	1,983,629	8,000	8,000	60,000	60,000	1,924,271	7,358	1,924,271	7,358
510	Info Tech Services Fund	216,230	385,749	385,749	529,321	529,321	60,000	12,658	60,000	12,658
520	Equipment & Fleet Fund	2,797,523	1,729,197	1,729,197	1,042,359	1,062,359	3,398,065	86,296	3,398,065	86,296
530	Facilities Management Fund	88,967	1,249,843	1,249,843	1,210,564	1,303,564	126,000	2,246	35,000	246
	Totals	31,392,897	45,356,003	51,608,628	49,740,848	50,526,713	9,184,904	17,823,148	9,085,904	23,388,908