

ORDINANCE NO. 025/2012

AN ORDINANCE OF THE CITY OF MONROE,
WASHINGTON, ADOPTING THE BUDGET FOR THE FISCAL
YEAR ENDING DECEMBER 31, 2013.

WHEREAS, the mayor of the City of Monroe, Washington completed and placed on file with the city clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said city for the fiscal year ending December 31, 2013, and a notice was published that the council of said city would meet on the 6th & 13th day of November, 2012 at the hour of 7:00 p.m., at the council chambers in the city hall of said city for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said city an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Monroe for the purposes set forth in said budget, and the estimated expenditures set for in said budget being all necessary to carry on the government of said city for said year and being sufficient to meet the various needs of said city during said period.

NOW, THEREFORE, the City Council of the City of Monroe do ordain as follows:

Section 1. Budget Adoption. The budget for the City of Monroe, Washington, for the year 2013 is hereby adopted at the fund level in its final form and content as set forth in the attached budget document.

Section 2. Estimated Revenues and Appropriations. Estimated resources for each separate fund of the City of Monroe, and aggregate expenditures for all such funds for the year 2013 are set forth in a summary form below, and are hereby appropriated for expenditure at the fund level during the year 2013 as set forth in the attached budget document.

Fund	Beginning Fund Balance	Revenues	Expenditures	Restricted Ending Fund Balance	Unassigned Ending Fund Balance
General Fund	\$ 2,149,281	\$ 10,323,033	\$ 10,563,825	\$ 1,891,861	\$ 16,628
Contingency Fund	837,334	1,000,000	725,000	500,000	612,334
Donation Fund	5,009	4,650	5,550	-	4,109
Public Safety 800 MHz Fund	5,763	20	5,000	-	783
Streets Fund	283,620	684,400	740,364	-	227,656
Transportation Concurrency Fees Fund	100,259	250	-	-	100,509

Tourism Lodging Tax Fund	44,753	40,175	80,613	-	4,315
Narcotic/Drug Buy Fund	35,333	5,552	40,500	-	385
Real Estate Excise Tax Fund	478,789	401,560	728,788	-	151,561
North Kelsey Debt Fund	83,706	7,971,370	8,023,027	-	32,049
General Capital Improvements Projects	433,895	1,200	-	-	435,095
Parks Capital Improvements Projects	705,959	42,801	169,880	25,407	553,473
Streets Capital Improvements Projects	373,012	1,252,021	1,540,073	-	84,959
North Kelsey Development Fund	1,148,278	8,950,150	9,553,541	-	544,887
Water Fund	1,382,948	3,625,099	4,224,134	406,133	377,780
Water CIP Fund	4,299,206	1,461,765	606,566	36,533	5,117,872
Sewer Fund	888,532	5,344,782	5,607,492	421,593	204,230
Sewer CIP Fund	3,005,087	1,836,173	1,682,317	149,478	3,009,465
Stormwater Fund	373,166	1,542,350	1,623,824	182,261	109,431
Stormwater CIP Fund	1,514,765	204,500	1,059,276	-	659,988
Solid Waste Fund	567,532	3,245,600	3,055,027	366,710	391,395
Revenue Bond Debt Reserve Fund	2,109,058	5,900	100,000	2,006,035	8,923
Information Technology Services Fund	134,278	413,696	501,044	46,800	130
Fleet & Equipment Management Fund	2,009,884	1,018,123	1,162,958	1,796,667	68,381
Facilities Management Fund	223,757	1,213,410	1,258,417	56,667	122,083
School Mitigation Fees Fund	4,708	100,000	100,000	-	4,708
Total	\$ 23,197,910	\$ 50,688,580	\$53,157,217	\$ 7,886,144	\$ 12,843,128

Section 3. Salary Schedule. The 2013 salary schedule for authorized City of Monroe positions is set forth in the attached budget document, and is incorporated herein as if set forth in full.


Section 4. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 5. Effective Date. This ordinance shall take effect five (5) days after publication.

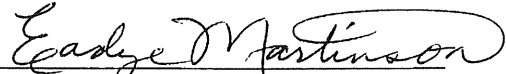
PASSED by the City Council and APPROVED by the Mayor of the City of Monroe, at a regular meeting held this 11th day of December 2012.

1st Reading: 11/20/12
 2nd Reading: 12/11/12
 Published: 12/18/12
 Effective: 12/23/12

CITY OF MONROE, WASHINGTON:


 Robert Zimmerman, Mayor

ATTEST/AUTHENTICATED:


Eadye Martinson, Deputy City Clerk

APPROVED AS TO FORM:

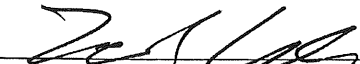

J. Zachary Lell, City Attorney



Exhibit for
Ordinance #025/2012
CITY OF MONROE
2013 BUDGET

	Page		Page
Mayor's Budget Message	1-4	Donation Fund	17
City Organization Chart	5	Public Safety 800 MHz Fund	17
2013 Appropriations by Fund Type	6	Streets Fund	18
2013 Budget Summary	7	Transportation Concurrency Fees Fund	19
		Tourism Lodging Tax Fund	19
General Fund Revenue & Expenditures Charts	8	Narcotic/Drug Buy Fund	20
General Fund Summary	9	Real Estate Excise Tax Fund	20
Contingency Fund	9	North Kelsey Debt Fund	21
General Fund Expenditures by Type	10	General Capital Improvements Projects	21
Administration Department	11	Parks Capital Improvements Projects Fund	22
Legal Department	11	Streets Capital Improvements Projects Fund	23
City Clerk & Public Records Disclosures	11	North Kelsey Development Fund	24
Human Resources	12		
City Council	12	Water Fund	25
Finance Department	13	Water CIP Fund	25
Economic Development	13	Sewer Fund	26
Planning, Permitting & Building Department	14	Sewer CIP Fund	26
Emergency Management	14	Stormwater Fund	27
Police Department	15	Stormwater CIP Fund	27
Jail, Court & Dispatch	15	Solid Waste Fund	28
Parks & Recreation Department	16	Revenue Bond Debt Reserve Fund	28
General Fund Non-Departmental Revenues	16	Information Technology Services Fund	29
		Fleet & Equipment Management Fund	30
		Facilities Management Fund	31
		School Mitigation Fees Fund	31
		Salary Ranges	32

**THE ADVENTURE
STARTS HERE!**

City of Monroe
806 West Main Street, Monroe, WA 98272
Phone (360) 794-7400 Fax (360) 794-4007
www.ci.monroe.wa.us



BUDGET MESSAGE

DATE: October 1, 2012
TO: Monroe City Council
FROM: Mayor Robert G. Zimmerman
SUBJECT: Preliminary Budget for 2013

I am pleased to submit for your consideration the 2013 Annual Budget for the City of Monroe. Although these are difficult economic times, the City is expecting to end the 2012 fiscal year in the black. The 2013 budget is a hold-the-line budget, in that there are no new programs, and expenditures are being kept to the same levels as 2012, despite some cost increases that are beyond our control.

General Fund revenues are budgeted to be 1% more in 2013 than in 2012. General Fund expenditures are budgeted at 2% less than the 2012 budget, excluding one-time purchases.

This past year council adopted a formal Reserve Policy to protect the city's assets and demonstrate good stewardship of public funds. These reserves are reflected as restricted fund balances in the budget. These funds are to be used for emergencies only, which is spelled out in the policy. The policy also created a Contingency Fund to allow the city to take advantage of unforeseen opportunities or one-time expenditures for special projects. The 2013 preliminary budget proposes two uses of contingency funds for one-time expenditures: \$25,000 for the Innovation Partnership Zone (part of our economic development plan), and \$300,000 to pay for updating the non-transportation elements of the Comprehensive Plan.

REVENUES

Proposed revenues for 2013, stated on a comparative basis with 2012 and with actual revenues for 2011 are as follows:

	Revenues 2011	Budget 2012	Preliminary 2013
General Fund	\$10,475,000	\$10,251,245	\$10,323,033
Governmental Funds	935,127	705,086	10,107,977
Govt. Capital Funds	271,443	5,694,596	10,196,172
Utility Ops & Capital	32,031,277	13,563,808	17,266,169
Internal Service Funds	2,313,461	2,552,379	2,645,229
Agency Fund	-0-	-0-	100,000
Totals	\$46,026,308	\$32,767,114	\$50,638,580

**THE ADVENTURE
STARTS HERE!**

City of Monroe
806 West Main Street, Monroe, WA 98272
Phone (360) 794-7400 Fax (360) 794-4007
www.ci.monroe.wa.us

This budget does not include any increases to property taxes. If the 1% levy increase allowed by law was utilized, it would mean an increase in General Fund revenues of \$19,626. Sales tax revenues are expected to remain the same as in 2012, as it is anticipated that Walmart will not be open until 2014. To remain conservative, this budget does not include any revenue from the upcoming Cablepark at Lake Tye.

This budget contains a \$200,000 transfer of real estate excise tax revenue to the park's department operations. This is allowed through temporary legislation for these tough economic times. This legislation will sunset in 2016.

The increase in revenues for the Governmental Fund and Governmental Capital Funds reflects the receipt of proceeds from land sales and the transfer for the subsequent pay-down of debt for the North Kelsey land.

UTILITY REVENUES

In 2011 the city issued \$15 million in revenue bonds for capital utility projects, which resulted in the revenues being higher than normal for that year. The increase in utility revenues for 2013 are due to a small return of capital connection revenues, and rate increases for the water and sewer utilities. The sewer utility projects a 14% rate increase per the financing plan adopted by council in 2010. This will ensure funds are adequate to pay down the debt for the treatment plant upgrade. The water utility has a 5.6% rate increase budgeted to offset the increase the City of Everett is charging for water purchases in 2013. The stormwater utility does not contain any rate increases. The solid waste utility will not charge any rate increases either, even though the contracted services price increased 3% in 2012. This increase was absorbed by changing the spring cleanup event from a curbside service to a single location event, along with some administrative belt tightening.

EXPENDITURES

Proposed expenditures for 2013, stated on a comparative basis with 2012 and with actual expenditures for 2011 are as follows:

	Expenditures 2011	Budget 2012	Preliminary 2013
General Fund	\$9,623,144	\$10,429,179	\$10,473,191
Governmental Funds	732,227	1,525,629	10,298,842
Govt. Capital Funds	1,374,170	1,639,592	11,168,494
Utility Ops & Capital	17,425,470	22,187,882	17,958,636
Internal Service Funds	2,236,107	2,651,586	2,922,119
Agency Fund	-0-	-0-	100,000
Totals	\$31,391,118	\$38,433,868	\$52,921,584

The large amounts in the Governmental Funds and Governmental Capital Funds reflect the interfund transfer of land sale proceeds, and the subsequent pay-down of debt for the North Kelsey property. Utility funds continue to spend down the 2011 revenue bond proceeds for capital projects.

PERSONNEL

The city is a service provider, with labor being its biggest resource and expense. In 2011 and 2012 the city had to lay off employees to balance the budget during these times of shrinking revenues. With a sigh of relief there are no layoffs scheduled with the 2013 budget.

The preliminary budget contains no cost of living adjustments for employees. It does contain step increases for all employees that are not at the top of their range. The police guild and non-union employees' health insurance premiums are increasing 8.6%. The public works, clerical and parks employees' health insurance premiums have a 10% increase budgeted; the city does not have firm numbers on their increase yet. The permit tech position is being kept at 70 hours per month for the 2013 budget. There is a great need to eventually move this position to full time. If revenues increase beyond current estimates, this will be looked at in the future. The ICMA 401 plan has been reinstated for the non-union employees. This benefit had been taken away in 2010 to balance the budget. Other employee groups did not lose this benefit. This reinstatement is viewed as an equity issue in an attempt to treat all employees the same, as much as possible.

A comparative history of full time employees (FTE) by department is shown below:

	2010	2011	2012	2013
General Fund:				
Administration	1.00	1.00	1.00	1.00
City Clerk	1.20	1.40	1.40	1.40
HR	1.00	1.00	1.00	1.00
Finance	4.00	3.91	3.91	3.59
Planning & Bldg	5.00	4.90	3.75	6.10
Building	2.50	1.15	2.05	0
Engineering	0.72	0	0	0
Econ Dev	0	1.00	1.00	1.00
Emergency Mgt	0.88	0	0	0
Police	45.00	41.00	41.00	41.00
Parks	10.20	7.54	6.54	6.79
Total Gen Fund	71.50	62.90	61.65	61.88
Streets	2.14	2.25	2.24	2.23
Capital Projects	4.85	6.61	6.76	6.61
Water	8.83	8.25	7.67	7.55
Sewer	15.18	13.33	13.17	13.14
Stormwater	8.34	8.37	7.67	7.58
Solid Waste	1.45	0.54	0.54	0.38
Info Technology	3.00	2.00	2.00	2.00
Fleet/Equip Mgt	0	0	1.30	1.30
Facilities Mgt	2.71	2.76	2.00	2.75
CITY TOTAL	118.00	107.00	105.00	105.42

CAPITAL IMPROVEMENT PROJECTS

Capital improvement projects are funded by grants, impact fees, real estate excise tax revenues, and proceeds from revenue bonds. These funds are typically not allowed to be used for operations. Capital projects budgeted for 2013 include:

- Continuation of Phase III of the Wastewater Treatment Plant Improvements
- Fremont Street Reconstruction
- Sidewalks on Powell Street
- Main Street/Old Owen/US 2 intersection improvements

There are many exciting things on Monroe's horizon. It is hoped that Walmart will begin construction in 2013. The new medical building in the North Kelsey area will start construction as well. The city hopes to move forward on the cable park at Lake Tye. And new homes are once again being built in our city. We've been through rough times; we are not completely through with them yet. But the future is looking bright for us.

Looking forward,

Robert G. Zimmerman
Mayor



Citizens of Monroe

Joint Boards
French Slough Flood Ctl. Dist.

City Council
7 Members

Mayor
104 FTE
2 Part-time

Advisory Boards & Commissions
Ethics*
Library*
Lodging Tax Advisory Comm.
Park and Rec Board*
Planning Commission*
Civil Service Commission

City Attorney

City Administrator

Police
Police Chief
40 FTE and 1 PT

Public Works
Public Works Director
43 FTE and 1 PT

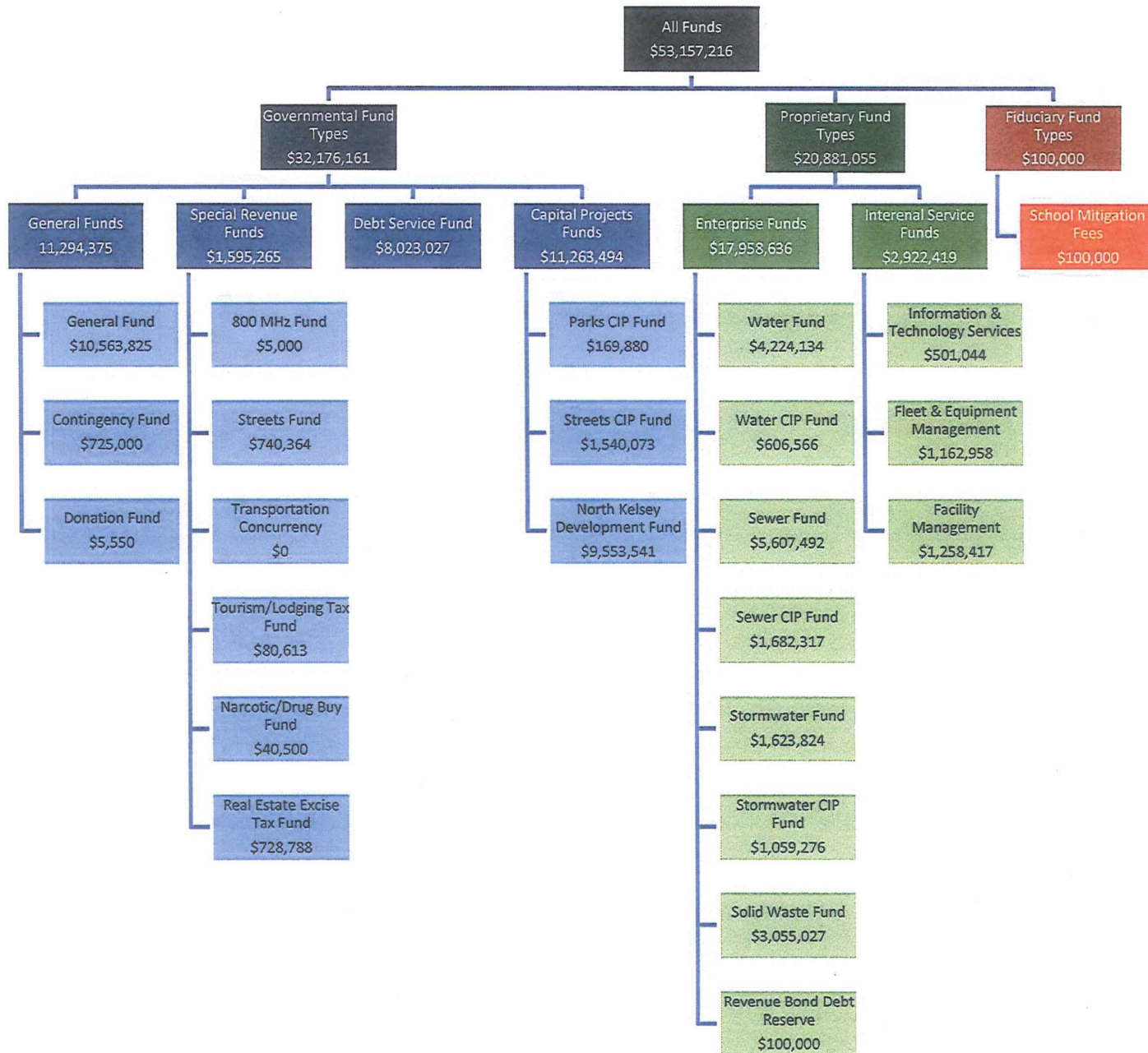
Finance
Finance Director
5 FTE

Parks & Rec.
Parks and Rec Dir.
7 FTE

Administration
IT, HR, Economic
Development, Executive
Assistant to CA
4 FTE

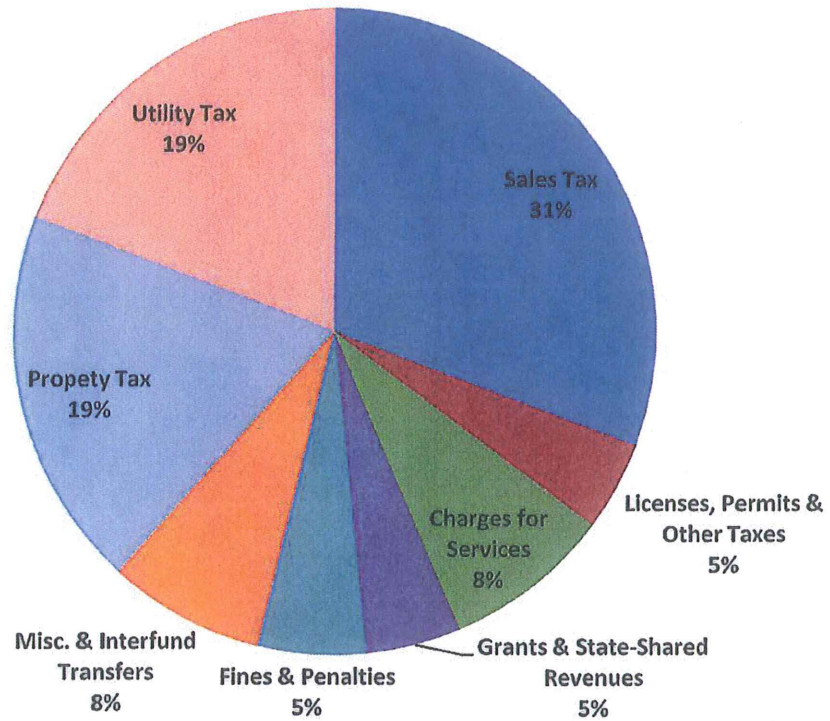
* Appointed by Mayor and Confirmed by Council

2013 Appropriations by Fund Type

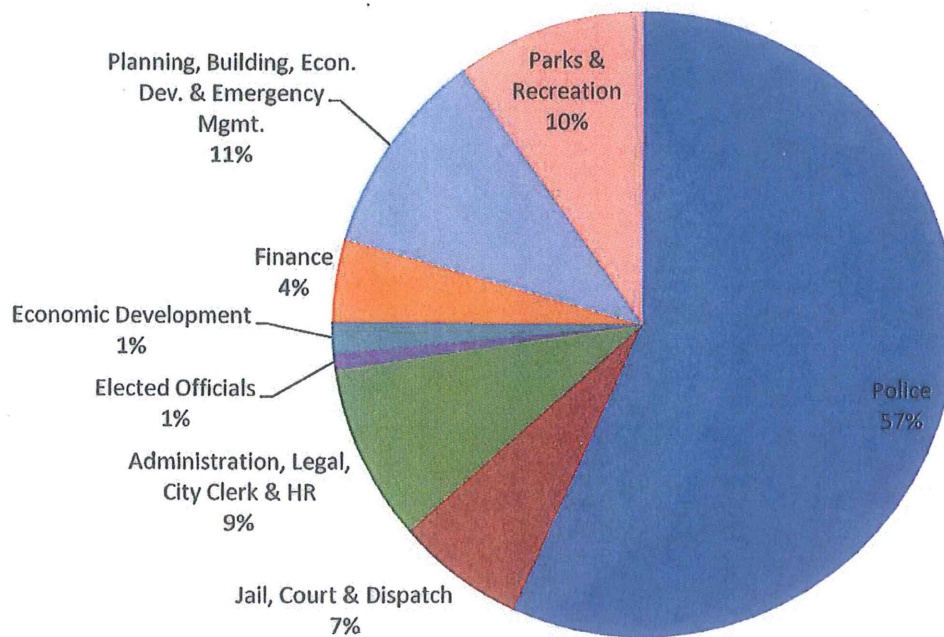


Fund	2013 Budget Summary					
	Beginning Fund Balance	Revenues	Total Resources	Expenditures	Restricted Ending Fund Balance	Unassigned Ending Fund Balance
General Fund	\$ 2,149,281	\$ 10,323,033	\$ 12,472,314	\$ 10,563,825	\$ 1,891,861	\$ 16,628
Contingency Fund	837,334	1,000,000	1,837,334	725,000	500,000	612,334
Donation Fund	5,009	4,650	9,659	5,550	-	4,109
Public Safety 800 MHz Fund	5,763	20	5,783	5,000	-	783
Streets Fund	283,620	684,400	968,020	740,364	-	227,656
Transportation Concurrency Fees Fund	100,259	250	100,509	-	-	100,509
Tourism Lodging Tax Fund	44,753	40,175	84,928	80,613	-	4,315
Narcotic/Drug Buy Fund	35,333	5,552	40,885	40,500	-	385
Real Estate Escise Tax Fund	478,789	401,560	880,349	728,788	-	151,561
North Kelsey Debt Fund	83,706	7,971,370	8,055,076	8,023,027	-	32,049
General Capital Improvements Projects	433,895	1,200	435,095	-	-	435,095
Parks Capital Improvements Projects	705,959	42,801	748,760	169,880	25,407	553,473
Streets Capital Improvements Projects	373,012	1,252,021	1,625,033	1,540,073	-	84,959
North Kelsey Development Fund	1,148,278	8,950,150	10,098,428	9,553,541	-	544,887
Water Fund	1,382,948	3,625,099	5,008,047	4,224,134	406,133	377,780
Water CIP Fund	4,299,206	1,461,765	5,760,971	606,566	36,533	5,117,872
Sewer Fund	888,532	5,344,782	6,233,314	5,607,492	421,593	204,230
Sewer CIP Fund	3,005,087	1,836,173	4,841,260	1,682,317	149,478	3,009,465
Stormwater Fund	373,166	1,542,350	1,915,516	1,623,824	182,261	109,431
Stormwater CIP Fund	1,514,765	204,500	1,719,265	1,059,276	-	659,988
Solid Waste Fund	567,532	3,245,600	3,813,132	3,055,027	366,710	391,395
Revenue Bond Debt Reserve Fund	2,109,058	5,900	2,114,958	100,000	2,006,035	8,923
Information Technology Services Fund	134,278	413,696	547,974	501,044	46,800	130
Fleet & Equipment Management Fund	2,009,884	1,018,123	3,028,006	1,162,958	1,796,667	68,381
Facilities Management Fund	223,757	1,213,410	1,437,167	1,258,417	56,667	122,083
School Mitigation Fees Fund	4,708	100,000	104,708	100,000	-	4,708
Total	\$ 23,197,910	\$ 50,688,580	\$ 73,886,490	\$ 53,157,217	\$ 7,886,144	\$ 12,843,128

General Fund Revenues - 2013 Budget



General Fund Expenditures - 2013 Budget



	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
General Fund				
Beginning Fund Balance	\$ 90,571	\$ 983,838	\$ 983,838	\$ 2,149,281
Revenues				
Taxes	7,118,498	7,263,521	7,310,471	7,282,962
Licenses & Permits	253,931	202,336	239,831	303,474
Intergovernmental	895,100	585,383	657,715	490,571
Charges for Services	870,666	1,153,499	898,060	862,088
Fines & Forfeitures	343,935	615,841	751,998	565,814
Interest, Rentals & Other	232,859	191,202	145,918	23,124
Transfers In	759,825	239,464	1,209,370	795,000
Total Revenues	\$ 10,474,812	\$ 10,251,245	\$ 11,213,363	\$ 10,323,033
Total Resources	\$ 10,565,383	\$ 11,235,083	\$ 12,197,201	\$ 12,472,314

Expenditures				
Salaries	5,082,778	5,170,041	5,124,838	5,248,668
Payroll Taxes & Benefits	1,948,237	1,895,589	1,996,913	2,003,728
Supplies	123,029	118,699	115,319	127,883
Services/Charges	1,252,267	1,905,983	1,576,665	1,673,845
Intergovernmental/Taxes	102,250	106,844	102,161	93,292
Interfund Services	1,060,614	1,117,059	1,117,059	1,051,766
Total Operating Expenditures	\$ 9,569,175	\$ 10,314,215	\$ 10,032,955	\$ 10,199,180
Capital & Project Expenditures	12,370	14,965	14,965	364,644
Total Expenditures	\$ 9,581,545	\$ 10,329,180	\$ 10,047,920	\$ 10,563,825
Ending Fund Balance	983,838	254,203	351,321	16,628
Restricted for Emergencies	-	626,701	1,772,960	1,787,666
Restricted for Public Safety	-	25,000	25,000	104,195
Ending Fund Balance	\$ 983,838	\$ 905,904	\$ 2,149,281	\$ 1,908,489

Contingency Fund				
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ 837,334
Revenues				
Transfers In	-	-	837,334	1,000,000
Total Resources	\$ -	\$ -	\$ 837,334	\$ 1,837,334

Expenditures				
General Fund-Econ Hardship	-	-	-	250,000
General Fund-Comp Plan Update	-	-	-	300,000
General Fund-IPZ Econ Dev.	-	-	-	25,000
Street Fund-Traffic Study	-	-	-	150,000
Total Expenditures	\$ -	\$ -	\$ -	\$ 725,000
Ending Fund Balance	-	-	837,334	612,334
Restricted for Econ Hardship	-	-	-	500,000
Ending Fund Balance	\$ -	\$ -	\$ 837,334	\$ 1,112,334

2013 General Fund Department Expenditure Budget by Type

Comparison by Department

Summary for General Fund Departments	Salaries	Personnel Benefits	Supplies	Services	Intergovt. & Taxes	Interfund Services	Projects & Capital	Ending Reserve	2013 Budget		2012 Budget		2011 Actual			
									\$	%	\$	%	\$	%		
Administration	\$ 125,688	\$ 41,965	\$ 5,500	\$ 147,619	\$ 17,731	\$ 176,642	\$ -	\$ -	\$ 515,145	4.1%	\$ 541,274	4.8%	\$ 513,698	4.9%		
Legal	-	-	-	160,000	-	-	-	-	160,000	1.3%	144,000	1.3%	168,080	1.6%		
City Clerk & Public Records	154,702	72,168	-	-	-	-	-	-	226,870	1.8%	130,911	1.2%	128,759	1.2%		
Human Resources	77,208	35,000	-	31,000	-	3,221	-	-	146,429	1.2%	151,248	1.3%	115,844	1.1%		
City Council	65,400	5,335	-	-	25,000	-	-	-	95,735	0.8%	95,764	0.9%	94,792	0.9%		
Finance	256,083	113,358	1,000	5,265	25,000	47,134	-	-	447,840	3.6%	475,880	4.2%	439,691	4.2%		
Economic Development	77,208	32,802	1,000	6,100	-	3,244	45,000	-	165,354	1.3%	110,843	1.0%	67,145	0.6%		
Planning, Permitting & Building	427,807	170,752	1,800	53,706	-	49,453	300,000	-	1,003,518	8.0%	992,240	8.8%	655,465	6.2%		
Emergency Management	-	-	27,339	5,475	-	78,089	3,000	-	113,903	0.9%	84,128	0.7%	108,766	1.0%		
Police	3,584,473	1,312,973	52,844	482,669	25,471	466,718	16,644	104,195	6,045,987	48.5%	5,969,463	53.1%	5,757,703	54.5%		
Jail, Court & Dispatch	-	-	-	713,053	-	-	-	-	713,053	5.7%	713,568	6.4%	629,457	6.0%		
Parks	480,099	219,375	38,400	68,958	90	227,264	-	-	1,034,185	8.3%	944,860	8.4%	902,144	8.5%		
Non-Departmental	-	-	-	-	-	-	-	1,804,294	1,804,294	14.5%	880,904	7.8%	983,838	9.3%		
Total Dollars	\$ 5,248,668	\$ 2,003,728	\$ 127,883	\$ 1,673,845	\$ 93,292	\$ 1,051,766	\$ 364,644	\$ 1,908,489	\$ 12,472,314	100.0%	\$ 11,235,083	100.0%	\$ 10,565,383	100.0%		
Comparison by Type																
Sub-Totals, with percentages, less Reserves													Reserves as % of Total		Total less Reserves	
2013 Budget Amount	\$ 5,248,668	\$ 2,003,728	\$ 127,883	\$ 1,673,845	\$ 93,292	\$ 1,051,766	\$ 364,644	\$ 1,908,489	\$	10,563,825						
2013 Percent	49.7%	19.0%	1.2%	15.8%	0.9%	10.0%	3.5%	18.1%								
2012 Budget Amount	\$ 5,170,041	\$ 1,895,589	\$ 118,699	\$ 1,905,983	\$ 106,844	\$ 1,117,059	\$ 14,965	\$ 905,904	\$	10,329,180						
2012 Percent	50.1%	18.4%	1.1%	18.5%	1.0%	10.8%	0.1%	8.8%								
2011 Actual Amount	\$ 5,082,778	\$ 1,948,237	\$ 123,029	\$ 1,252,267	\$ 102,250	\$ 1,060,614	\$ 12,370	\$ 983,838	\$	9,581,545						
2011 Percent	53.0%	20.3%	1.3%	13.1%	1.1%	11.1%	0.1%	10.3%								

Administration	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Interfund Revenues	<u>\$ 593,898</u>	<u>\$ 262,899</u>	<u>\$ 262,899</u>	<u>\$ 256,304</u>
Expenditures				
Salaries	119,700	125,688	119,700	125,688
Payroll Taxes & Benefits	31,154	36,518	30,253	41,965
Supplies	7,365	5,250	5,350	5,500
Services/Charges	194,017	156,785	166,987	147,619
Intergovernmental	36,645	29,947	30,235	17,731
Interfund Services	124,817	187,086	187,086	176,642
Total Admin Expenditures	<u>\$ 513,698</u>	<u>\$ 541,274</u>	<u>\$ 539,611</u>	<u>\$ 515,145</u>
Staffing in FTE's	1.00	1.00	1.00	1.00

Legal	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Interfund Revenues	<u>\$ -</u>	<u>\$ 95,786</u>	<u>\$ 95,786</u>	<u>\$ 100,427</u>
Expenditures				
Services/Charges	168,080	144,000	172,500	160,000
Total Legal Expenditures	<u>\$ 168,080</u>	<u>\$ 144,000</u>	<u>\$ 172,500</u>	<u>\$ 160,000</u>

City Clerk & Public Records Disclosures	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Expenditures				
Salaries	\$ 94,408	\$ 94,480	\$ 94,480	\$ 154,702
Payroll Taxes & Benefits	34,351	36,431	36,501	72,168
Total City Clerk Expenditures	<u>\$ 128,759</u>	<u>\$ 130,911</u>	<u>\$ 130,981</u>	<u>\$ 226,870</u>
Staffing in FTE's	1.20	1.40	1.40	2.40

Human Resources	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Wellness Program Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,000</u>	<u>\$ -</u>
Expenditures				
Salaries	\$ 62,320	\$ 73,536	\$ 73,536	\$ 77,208
Payroll Taxes & Benefits	21,334	31,599	30,434	35,000
Supplies	254	-	240	-
Services/Charges	31,936	45,050	45,937	31,000
Interfund Services	-	1,064	1,064	3,221
Total HR Expenditures	<u>\$ 115,844</u>	<u>\$ 151,248</u>	<u>\$ 151,210</u>	<u>\$ 146,429</u>
Staffing in FTE's	1.00	1.00	1.00	1.00

City Council	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Expenditures				
Salaries	\$ 61,700	\$ 65,400	\$ 65,400	\$ 65,400
Payroll Taxes & Benefits	5,041	5,364	5,364	5,335
Services/Charges	234	-	-	-
Intergovernmental	27,817	25,000	20,000	25,000
Total Council Expenditures	<u>\$ 94,792</u>	<u>\$ 95,764</u>	<u>\$ 90,764</u>	<u>\$ 95,735</u>

Finance Department	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Interfund Revenues	<u>\$ -</u>	<u>\$ 267,307</u>	<u>\$ 267,307</u>	<u>\$ 246,467</u>
Expenditures				
Salaries	264,147	266,936	256,000	256,083
Payroll Taxes & Benefits	104,788	115,405	107,855	113,358
Supplies	606	600	1,000	1,000
Services/Charges	9,428	9,350	4,215	5,265
Intergovernmental	16,888	30,000	30,000	25,000
Interfund Services	<u>43,834</u>	<u>53,589</u>	<u>53,589</u>	<u>47,134</u>
Total Finance Expenditures	<u>\$ 439,691</u>	<u>\$ 475,880</u>	<u>\$ 452,660</u>	<u>\$ 447,840</u>

Staffing in FTE's	4.00	3.91	3.59	3.59
--------------------------	------	------	------	------

Economic Development	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Expenditures				
Salaries	\$ 42,838	\$ 73,536	\$ 73,536	\$ 77,208
Payroll Taxes & Benefits	16,877	29,793	29,828	32,802
Supplies	352	1,000	100	1,000
Services/Charges	7,078	3,600	2,353	6,100
Interfund Services	-	<u>2,914</u>	<u>2,914</u>	<u>3,244</u>
Operating Expenditures	<u>\$ 67,145</u>	<u>\$ 110,843</u>	<u>\$ 108,731</u>	<u>\$ 120,354</u>
Project Expenditures				<u>45,000</u>
Total Expenditures	<u>\$ 67,145</u>	<u>\$ 110,843</u>	<u>\$ 108,731</u>	<u>\$ 165,354</u>

Staffing in FTE's	1.00	1.00	1.00	1.00
--------------------------	------	------	------	------

Project Expenditures:

Innovation Partnership Zone (IPZ)	\$ 25,000
Downtown Signage/Wayfinding	\$ 20,000

Planning, Permitting & Building	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Revenues				
Building Permits	\$ 114,532	\$ 58,836	\$ 94,792	\$ 160,000
Charges for Services	<u>146,043</u>	<u>393,847</u>	<u>143,371</u>	<u>126,300</u>
Total Revenues	<u>\$ 260,575</u>	<u>\$ 452,683</u>	<u>\$ 238,163</u>	<u>\$ 286,300</u>
Expenditures				
Salaries	386,713	426,843	423,843	427,807
Payroll Taxes & Benefits	161,613	169,630	165,516	170,752
Supplies	2,099	1,700	1,750	1,800
Services/Charges	31,426	276,250	24,079	53,706
Interfund Services	<u>73,614</u>	<u>117,817</u>	<u>117,817</u>	<u>49,453</u>
Operating Expenditures	<u>\$ 655,465</u>	<u>\$ 992,240</u>	<u>\$ 733,005</u>	<u>\$ 703,518</u>
Project Expenditures				<u>300,000</u>
Total Expenditures	<u>\$ 655,465</u>	<u>\$ 992,240</u>	<u>\$ 733,005</u>	<u>\$ 1,003,518</u>
Staffing in FTE's	7.50	6.05	6.10	6.10

Project Expenditure:

Non-transportation elements of the Comprehensive Plan \$ 300,000

Emergency Management	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Grant Revenue	<u>\$ 29,431</u>	<u>\$ 15,997</u>	<u>\$ 15,997</u>	<u>\$ 16,032</u>
Expenditures				
Supplies	\$ 24,897	\$ 20,741	\$ 20,741	\$ 27,339
Services/Charges	3,479	4,790	4,420	5,475
Interfund Services	68,020	53,597	53,597	78,089
Equipment Expenditures	<u>12,370</u>	<u>5,000</u>	<u>5,000</u>	<u>3,000</u>
Total Expenditures	<u>\$ 108,766</u>	<u>\$ 84,128</u>	<u>\$ 83,758</u>	<u>\$ 113,903</u>

Police Department	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Revenues				
County Criminal Justice Sales Tax	\$ 221,021	\$ 215,000	\$ 225,000	\$ 215,000
Gambling Tax Revenue	34,769	35,000	31,300	35,000
Licenses & Permits	7,739	6,500	6,825	7,500
Intergovernmental	622,941	349,126	422,501	258,529
Charges for Services	60,156	62,010	68,732	67,560
Fines & Forfeitures	343,935	615,841	751,998	565,814
Interest & Other	14,827	11,560	2,600	1,810
Total Police Revenues	<u>\$ 1,305,388</u>	<u>\$ 1,295,036</u>	<u>\$ 1,508,955</u>	<u>\$ 1,151,213</u>
Expenditures				
Salaries	3,566,646	3,582,953	3,557,674	3,584,473
Payroll Taxes & Benefits	1,338,931	1,268,372	1,388,650	1,312,973
Supplies	62,652	51,508	53,238	52,844
Services/Charges	150,275	480,190	479,441	482,669
Intergovernmental	20,660	21,836	21,836	25,471
Capital Machinery & Equipment	-	9,965	9,965	16,644
Interfund Services	618,539	529,638	529,638	466,718
Total Police Expenditures	<u>\$ 5,757,703</u>	<u>\$ 5,944,463</u>	<u>\$ 6,040,442</u>	<u>\$ 5,941,792</u>
Staffing in FTE's	41.0	41.0	41.0	41.0

Jail, Court & Dispatch	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Expenditures				
Court Filing Fees	\$ 119,792	\$ 170,000	\$ 116,000	\$ 165,000
Prosecuting Attorney	70,566	80,000	77,605	80,000
Sno County Jail Fees	108,950	160,000	116,000	160,000
800 MHz Annual Maintenance	55,552	56,645	56,645	54,614
Dispatch Fees	274,597	246,923	246,923	253,439
Total Expenditures	<u>\$ 629,457</u>	<u>\$ 713,568</u>	<u>\$ 613,173</u>	<u>\$ 713,053</u>

Parks & Recreation Department	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Revenues				
Intergovernmental	\$ 5,260	\$ 5,260	\$ 5,260	\$ 5,260
Charges for Services	48,303	48,800	42,200	47,500
Interest & Other	8,463	6,700	7,700	6,700
Interfund Transfers	-	236,000	236,000	220,000
Total Parks Revenues	\$ 62,026	\$ 296,760	\$ 291,160	\$ 279,460
Expenditures				
Salaries	\$ 484,306	\$ 460,669	\$ 460,669	\$ 480,099
Payroll Taxes & Benefits	234,147	202,477	202,512	219,375
Supplies	24,805	37,900	32,900	38,400
Services/Charges	26,857	72,400	63,561	68,958
Intergovernmental/Taxes	239	61	90	90
Interfund Services	131,790	171,354	171,354	227,264
Total Parks Expenditures	\$ 902,144	\$ 944,860	\$ 931,085	\$ 1,034,185

Staffing in FTE's	7.54	6.54	6.54	6.79
--------------------------	------	------	------	------

General Fund Non Departmental	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Revenues				
Property Taxes	\$ 1,801,980	\$ 1,758,065	\$ 2,000,000	\$ 1,966,368
Sales Tax	2,953,738	2,960,000	2,914,460	2,954,897
Admissions Tax	118,857	118,000	120,350	121,962
Utility Taxes	1,978,264	2,173,456	2,006,763	1,985,735
Leasehold Taxes	9,869	4,000	12,598	4,000
Licenses & Permits	131,660	137,000	138,214	135,974
Intergovernmental	237,468	215,000	213,957	210,750
Charges for Services	22,266	22,850	17,765	17,530
Miscellaneous/Other Revenue	209,568	172,942	135,618	14,614
Interfund Transfers In	759,825	3,464	973,370	575,000
Total Revenues	\$ 8,223,495	\$ 7,564,777	\$ 8,533,095	\$ 7,986,830

Donation Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 4,252	\$ 3,945	\$ 3,945	\$ 5,009
Revenues				
Contributions From Private Sources	<u>5,419</u>	<u>5,000</u>	<u>6,305</u>	<u>4,650</u>
Total Donation Resources	<u>\$ 9,671</u>	<u>\$ 8,945</u>	<u>\$ 10,250</u>	<u>\$ 9,659</u>
Expenditures				
Police K-9 Program	147	-	140	400
Community Egg Hunt	1,514	1,500	1,401	1,500
Movies Under The Moon	1,342	1,500	1,500	2,000
Wiggley Field Dog Park	-	-	-	500
Flower Baskets	2,024	1,000	1,500	1,150
Other Miscellaneous Projects	<u>700</u>	<u>-</u>	<u>700</u>	<u>-</u>
Total Donation Expenditures	<u>\$ 5,726</u>	<u>\$ 4,000</u>	<u>\$ 5,241</u>	<u>\$ 5,550</u>
Ending Fund Balance	<u>\$ 3,945</u>	<u>\$ 4,945</u>	<u>\$ 5,009</u>	<u>\$ 4,109</u>

Public Safety 800 MHz Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 13,882	\$ 7,743	\$ 7,743	\$ 5,763
Revenues				
Interest & Other	<u>47</u>	<u>-</u>	<u>20</u>	<u>20</u>
Total Resources	<u>\$ 13,929</u>	<u>\$ 7,743</u>	<u>\$ 7,763</u>	<u>\$ 5,783</u>
Expenditures				
Equipment	<u>6,185</u>	<u>5,000</u>	<u>2,000</u>	<u>5,000</u>
Total 800 MHz Expenditures	<u>\$ 6,185</u>	<u>\$ 5,000</u>	<u>\$ 2,000</u>	<u>\$ 5,000</u>
Ending Fund Balance	<u>\$ 7,743</u>	<u>\$ 2,743</u>	<u>\$ 5,763</u>	<u>\$ 783</u>

Streets Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 210,363	\$ 341,251	\$ 341,251	\$ 283,620
Revenues				
Charges for Services				39,620
Solid Waste Franchise Fees	187,313	146,009	134,785	135,000
Motor Vehicle Fuel Tax	360,993	352,782	354,225	358,930
Interest & Miscellaneous	2,911	750	850	850
Transfers In	-	-	-	150,000
Total Revenues	\$ 551,217	\$ 499,541	\$ 489,860	\$ 684,400
Total Resources	\$ 761,580	\$ 840,792	\$ 831,111	\$ 968,020
Expenditures				
Salaries	154,740	154,204	155,704	161,797
Payroll Taxes & Benefits	67,543	67,344	67,449	70,844
Supplies	2,742	3,550	1,664	2,350
Services/Charges	87,937	115,053	100,641	159,067
Interfund Services	105,866	220,551	220,551	194,899
Transfer Out - Paths & Trails	1,502	1,482	1,482	1,407
Total Operating Expenditures	\$ 420,329	\$ 562,184	\$ 547,491	\$ 590,364
Projects	-	-	-	150,000
Total Streets Expenditures	\$ 420,329	\$ 562,184	\$ 547,491	\$ 740,364
Ending Fund Balance	\$ 341,251	\$ 278,608	\$ 283,620	\$ 227,656

Staffing in FTE's	2.25	2.24	2.24	2.23
--------------------------	------	------	------	------

Project Expenditure:

Traffic Study \$ 150,000

Transportation Concurrency Fees	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 82,884	\$ 100,009	\$ 100,009	\$ 100,259
Revenues				
GMA Fees	16,882	-	-	-
Interest & Other	243	-	250	250
Total Revenues	\$ 17,125	\$ -	\$ 250	\$ 250
Total Resources	<u>\$ 100,009</u>	<u>\$ 100,009</u>	<u>\$ 100,259</u>	<u>\$ 100,509</u>
Ending Fund Balance	<u>\$ 100,009</u>	<u>\$ 100,009</u>	<u>\$ 100,259</u>	<u>\$ 100,509</u>

Tourism Lodging Tax Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 80,022	\$ 60,712	\$ 60,712	\$ 44,753
Revenues				
Lodging Taxes	46,695	36,000	35,000	40,000
Interest & Other	343	400	175	175
Total Revenues	\$ 47,038	\$ 36,400	\$ 35,175	\$ 40,175
Total Resources	<u>\$ 127,060</u>	<u>\$ 97,112</u>	<u>\$ 95,887</u>	<u>\$ 84,928</u>
Expenditures				
Services/Charges	61,001	35,000	33,000	60,000
Interfund Services	847	634	634	613
Transfer Out - Parade expenditures	4,500	10,000	-	-
Transfer Out - Wakeboard/Tri-Monroe	-	36,000	17,500	20,000
Total Expenditures	\$ 66,348	\$ 81,634	\$ 51,134	\$ 80,613
Ending Fund Balance	<u>\$ 60,712</u>	<u>\$ 15,478</u>	<u>\$ 44,753</u>	<u>\$ 4,315</u>

Narcotic/Drug Buy Fund	Actuals 2010	Budget 2011	Yr End Est 2011	Budget 2012
Beginning Fund Balance	\$ 81,195	\$ 70,260	\$ 70,260	\$ 35,333
Revenues				
Fines & Forfeitures	34,216	2,000	6,000	5,000
Interest & Other	<u>1,374</u>	<u>945</u>	<u>552</u>	<u>552</u>
Total Revenues	\$ 35,590	\$ 2,945	\$ 6,552	\$ 5,552
Total Resources	<u>\$ 116,785</u>	<u>\$ 73,205</u>	<u>\$ 76,812</u>	<u>\$ 40,885</u>
Operating Expenditures	\$ 46,525	\$ 64,765	\$ 41,479	\$ 40,500
Ending Fund Balance	<u>\$ 70,260</u>	<u>\$ 8,440</u>	<u>\$ 35,333</u>	<u>\$ 385</u>

Real Estate Excise Tax Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 231,956	\$ 509,229	\$ 509,229	\$ 478,789
Revenues				
Real Estate Excise Taxes	275,751	160,000	362,000	400,000
Interest & Other	<u>1,521</u>	<u>2,000</u>	<u>1,560</u>	<u>1,560</u>
Total Revenues	\$ 277,273	\$ 162,000	\$ 363,560	\$ 401,560
Total Resources	<u>\$ 509,229</u>	<u>\$ 671,229</u>	<u>\$ 872,789</u>	<u>\$ 880,349</u>
Expenditures				
Transfer Out - Streets CIP Fund	-	194,000	194,000	439,394
Transfer Out - Parks CIP Fund	-	-	-	39,394
Transfer Out - Parks Operations	-	200,000	200,000	200,000
Transfer Out - N Kelsey Development	-	-	-	50,000
Operating Expenditures	\$ -	\$ 394,000	\$ 394,000	\$ 728,788
Ending Fund Balance	<u>\$ 509,229</u>	<u>\$ 277,229</u>	<u>\$ 478,789</u>	<u>\$ 151,561</u>

North Kelsey Debt Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 679,149	\$ 494,694	\$ 494,694	\$ 83,706
Revenues				
Interest & Other	2,659	-	1,370	1,370
Transfer In - N Kelsey Development Fund	-	-	-	7,970,000
Total Revenues	\$ 2,659	\$ -	\$ 1,370	\$ 7,971,370
Total Resources	<u>\$ 681,808</u>	<u>\$ 494,694</u>	<u>\$ 496,064</u>	<u>\$ 8,055,076</u>
Expenditures				
Debt Service - Principal	-	-	-	7,845,000
Debt Service - Interest	187,114	184,046	162,358	178,027
Transfer Out - N Kelsey Development Fund	-	250,000	250,000	-
Total Expenditures	\$ 187,114	\$ 434,046	\$ 412,358	\$ 8,023,027
Ending Fund Balance	<u>\$ 494,694</u>	<u>\$ 60,648</u>	<u>\$ 83,706</u>	<u>\$ 32,049</u>

General Capital Improvements Projects	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 548,309	\$ 440,011	\$ 440,011	\$ 433,895
Revenues				
Interest & Other	2,329	-	1,200	1,200
Total Revenues	\$ 2,329	\$ -	\$ 1,200	\$ 1,200
Total Resources	<u>\$ 550,638</u>	<u>\$ 440,011</u>	<u>\$ 441,211</u>	<u>\$ 435,095</u>
Expenditures				
City Campus Fuel Station	100,067	-	7,316	-
Water Fill Station	10,559	-	-	-
Total Expenditures	\$ 110,626	\$ -	\$ 7,316	\$ -
Ending Fund Balance	<u>\$ 440,011</u>	<u>\$ 440,011</u>	<u>\$ 433,895</u>	<u>\$ 435,095</u>

Parks Capital Improvements Projects Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 804,000	\$ 714,840	\$ 714,840	\$ 705,959
Revenues				
Park Impact Fees	49,187	-	65,000	-
Transfer In - Fuel Tax for Trails	1,502	1,496	1,496	1,407
Transfer In - Real Estate Excise Tax	-	-	-	39,394
Interest & Other	3,277	100	2,000	2,000
Total Revenues	\$ 53,965	\$ 1,596	\$ 68,496	\$ 42,801
Total Resources	\$ 857,965	\$ 716,436	\$ 783,336	\$ 748,760
Expenditures				
Salaries	43,390	43,282	43,282	43,282
Payroll Taxes & Benefits	15,111	16,109	16,144	17,234
Lake Tye Shelter & Fountains	39,434	-	-	-
Sky River Park Covered Shelter	39,954	-	-	-
Rotary's Miracle Field	-	50,000	-	50,000
Cadman Pit Master Plan	-	50,000	-	-
Parks Master Plan Update	-	-	-	45,000
Interfund Services	5,237	17,951	17,951	14,364
Total Capital Expenditures	\$ 143,125	\$ 177,342	\$ 77,377	\$ 169,880
Ending Fund Balance	714,840	539,094	705,959	553,473
Restricted for Paths & Trails	-	-	-	25,407
Ending Fund Balance	\$ 714,840	\$ 539,094	\$ 705,959	\$ 578,880
Staffing in FTE's	0.46	0.46	0.46	0.46

Streets Capital Improvements Projects Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 1,378,932	\$ 602,813	\$ 602,813	\$ 373,012
Revenues				
Grant Revenues	160,762	635,000	366,536	489,425
GMA Fees	-	10,000	14,317	321,612
Interest & Other	54,127	4,000	1,590	1,590
Transfer In - Real Estate Excise Tax	-	194,000	194,000	439,394
Total Revenues	\$ 214,888	\$ 843,000	\$ 576,443	\$ 1,252,021
Total Resources	\$ 1,593,820	\$ 1,445,813	\$ 1,179,256	\$ 1,625,033
Expenditures				
Salaries	125,710	146,155	146,155	183,146
Payroll Taxes & Benefits	47,278	65,789	65,824	83,890
Supplies	-	-	-	1,000
Services/Charges	602	-	-	800
Main St/Old Owen/US 2 Improvements	16,608	855,000	486,973	-
Chain Lake ARRA Improvements	147,540	-	235	-
Fremont Street Improvements	235	185,893	32,506	-
Freylands Blvd & Main St Roundabout	10,511	-	-	-
Kelsey & Main St Traffic Signal	500,565	11,000	10,061	-
Kelsey & Elizabeth Street Improvements	3,088	-	-	-
Woods Creek Design	53,583	-	-	-
Powell Street Sidewalk	-	35,000	6,747	-
Hill Street Reconstruction	56,599	-	18,425	-
Capital Construction Projects	-	-	-	1,227,885
Interfund Services	28,688	39,319	39,319	43,353
Total Capital Expenditures	\$ 991,007	\$ 1,338,156	\$ 806,245	\$ 1,540,073
Ending Fund Balance	\$ 602,813	\$ 107,657	\$ 373,012	\$ 84,959
Staffing in FTE's	2.60	2.60	2.60	2.60

North Kelsey Development Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 104,585	\$ 22,716	\$ 22,716	\$ 1,148,278
Revenues				
Sale of Land - Theatre Property	-	2,000,000	2,000,000	-
Sale of Land - MonMac/Nexcore	-	2,500,000	2,504,781	-
Sale of Land - Sabey/Walmart	-	-	99,900	7,400,000
Sale of Land - Discount Tire	-	-	-	750,000
Sale of Land - Wendy's	-	-	-	750,000
Transfer In - Debt Service Fund	-	250,000	250,000	-
Transfer In - REET Fund	-	-	-	50,000
Interest & Other	285	-	150	150
Total Revenues	\$ 285	\$ 4,750,000	\$ 4,854,831	\$ 8,950,150
Total Resources	<u>\$ 104,870</u>	<u>\$ 4,772,716</u>	<u>\$ 4,877,547</u>	<u>\$ 10,098,428</u>
Expenditures				
Charges/Services	81,120	75,000	259,850	511,250
Interfund Services	1,034	49,094	49,094	72,291
Transfer Out - Debt Service Fund	-	-	967,056	7,970,000
Transfer Out - Contingency Fund	-	-	834,334	1,000,000
Transfer Out - Info Tech Reserves	-	-	50,435	-
Transfer Out - Fleet/Equip Reserves	-	-	1,268,500	-
Transfer Out - Sick Leave Reserve	-	-	300,000	-
Total Capital Expenditures	\$ 82,154	\$ 124,094	\$ 3,729,269	\$ 9,553,541
Ending Fund Balance	<u>\$ 22,716</u>	<u>\$ 4,648,622</u>	<u>\$ 1,148,278</u>	<u>\$ 544,887</u>

Water Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ -	\$ 1,054,753	\$ 1,054,753	\$ 1,382,948
Revenues				
Charges For Services	3,467,220	3,309,600	3,401,264	3,598,719
Interest & Other	4,407	3,000	3,300	3,300
Transfers In	289,481	-	-	23,080
Total Revenues	\$ 3,761,108	\$ 3,312,600	\$ 3,404,564	\$ 3,625,099
Total Resources	\$ 3,761,108	\$ 4,367,353	\$ 4,459,317	\$ 5,008,047
Expenses				
Salaries	536,264	511,007	511,007	515,468
Payroll Taxes & Benefits	244,992	228,385	228,490	238,099
Supplies	917,888	133,200	936,250	1,107,643
Services/Charges	247,963	258,869	274,078	332,453
Intergovernmental/Taxes	172,584	317,000	170,000	175,000
Debt Service	296,700	654,540	654,640	634,986
Interfund Services	276,357	301,904	301,904	420,485
Transfer Out - Water CIP Fund	-	-	-	800,000
Total Water Expenses	\$ 2,692,749	\$ 2,404,905	\$ 3,076,369	\$ 4,224,134
Ending Fund Balance	1,068,359	1,652,448	1,092,365	377,780
Restricted For Emergencies	-	310,000	290,584	406,133
Ending Fund Balance	\$ 1,068,359	\$ 1,962,448	\$ 1,382,948	\$ 783,913

Staffing in FTE's	8.25	7.67	7.67	7.55
--------------------------	-------------	-------------	-------------	-------------

Water Capital Improvements Projects Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 470,813	\$ 5,669,619	\$ 5,669,619	\$ 4,299,206
Revenues				
Capital Fees	60,833	60,000	60,690	645,915
Revenue Bond Proceeds	4,850,162	-	-	-
Interest & Other	13,941	3,500	17,350	15,850
Transfers In	836,540	-	-	800,000
Total Revenues	\$ 5,761,476	\$ 63,500	\$ 78,040	\$ 1,461,765
Total Resources	\$ 6,232,289	\$ 5,733,119	\$ 5,747,659	\$ 5,760,971
Expenses				
Salaries	143,118	137,554	137,554	127,910
Payroll Taxes & Benefits	55,798	60,439	60,474	59,280
Supplies	-	-	-	750
Charges/Services	45	-	-	300
Capital Construction Projects	293,839	1,676,963	1,208,850	392,550
Debt Issuance Costs	48,169	-	-	-
Interfund Services	21,701	41,575	41,575	25,776
Total CIP Expenses	\$ 562,670	\$ 1,916,531	\$ 1,448,453	\$ 606,566
Ending Fund Balance	5,669,619	2,980,048	4,262,673	5,117,872
Restricted For Emergencies	-	836,540	36,533	36,533
Ending Fund Balance	\$ 5,669,619	\$ 3,816,588	\$ 4,299,206	\$ 5,154,404

Staffing in FTE's	1.85	1.85	1.85	1.85
--------------------------	-------------	-------------	-------------	-------------

Sewer Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 241,207	\$ 1,171,419	\$ 1,171,419	\$ 888,532
Revenues				
Charges For Services	4,573,314	4,709,971	4,725,543	5,269,557
Interest & Other	3,753	1,300	4,905	4,085
Transfers In	201,811	-	-	71,140
Total Revenues	\$ 4,778,879	\$ 4,711,271	\$ 4,730,448	\$ 5,344,782
Total Resources	\$ 5,020,086	\$ 5,882,690	\$ 5,901,867	\$ 6,233,314
Expenses				
Salaries	909,773	914,839	914,839	921,788
Payroll Taxes & Benefits	403,741	403,531	403,671	423,035
Supplies	204,567	275,800	207,300	210,300
Services/Charges	350,844	418,486	378,146	376,044
Intergovernmental/Taxes	97,967	100,000	110,000	120,000
Debt Service	848,108	1,922,543	2,254,064	1,867,803
Interfund Services	778,667	720,315	720,315	888,521
Transfers Out	255,000	525,000	25,000	800,000
Total Sewer Expenses	\$ 3,848,667	\$ 5,280,514	\$ 5,013,335	\$ 5,607,492
Ending Fund Balance	1,171,419	400,365	557,320	204,230
Restricted For Emergencies	-	201,811	331,212	421,593
Ending Fund Balance	\$ 1,171,419	\$ 602,176	\$ 888,532	\$ 625,822

Staffing in FTE's	13.33	13.17	13.17	13.14
--------------------------	--------------	--------------	--------------	--------------

Sewer Capital Improvements Projects Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 4,517,610	\$ 9,787,329	\$ 9,787,329	\$ 3,005,087
Revenues				
Capital Fees	156,095	65,000	108,432	1,009,773
Revenue Bond Proceeds	9,387,410	-	-	-
Interest & Other	34,646	12,500	26,505	26,400
Transfers In	1,532,893	500,000	-	800,000
Total Revenues	\$ 11,111,044	\$ 577,500	\$ 134,937	\$ 1,836,173
Total Resources	\$ 15,628,654	\$ 10,364,829	\$ 9,922,266	\$ 4,841,260
Expenses				
Salaries	104,309	109,451	109,451	105,658
Payroll Taxes & Benefits	44,840	50,362	50,401	49,784
Supplies	-	-	-	1,000
Charges/Services	-	-	-	300
Capital Construction Projects	5,140,954	7,308,117	6,309,711	1,492,615
Debt Service & Issuance Costs	464,550	371,319	371,319	-
Interfund Services	86,672	76,296	76,296	32,960
Total CIP Expenses	\$ 5,841,325	\$ 7,915,546	\$ 6,917,179	\$ 1,682,317
Ending Fund Balance	9,787,329	916,390	2,855,610	3,009,465
Restricted For Emergencies	-	1,532,893	149,478	149,478
Ending Fund Balance	\$ 9,787,329	\$ 2,449,283	\$ 3,005,087	\$ 3,158,943

Staffing in FTE's	1.50	1.65	1.65	1.65
--------------------------	-------------	-------------	-------------	-------------

Stormwater Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 8,834	\$ 273,706	\$ 273,706	\$ 373,166
Revenues				
Charges For Services	1,505,064	1,555,000	1,509,400	1,519,620
Grants	18,332	50,000	50,000	16,000
Interest & Other	996	800	950	950
Transfers In	-	-	-	5,780
Total Revenues	\$ 1,524,391	\$ 1,605,800	\$ 1,560,350	\$ 1,542,350
Total Resources	\$ 1,533,225	\$ 1,879,506	\$ 1,834,056	\$ 1,915,516
Expenses				
Salaries	521,866	502,589	502,589	496,139
Payroll Taxes & Benefits	228,204	227,869	227,974	236,715
Supplies	5,106	12,000	10,000	29,440
Services/Charges	73,231	153,626	99,884	112,902
Intergovernmental/Taxes	115,286	139,119	139,357	120,000
Debt Service	-	104,842	104,842	104,745
Interfund Services	315,826	376,245	376,245	323,883
Transfers Out to CIP Fund	-	-	-	200,000
Total Stormwater Expenses	\$ 1,259,519	\$ 1,516,290	\$ 1,460,890	\$ 1,623,824
Ending Fund Balance	273,706	363,216	210,440	109,431
Restricted For Emergencies	-	-	162,726	182,261
Ending Fund Balance	\$ 273,706	\$ 363,216	\$ 373,166	\$ 291,692
Staffing in FTE's	8.37	7.67	7.67	7.58

Stormwater Capital Improvements Projects Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 348,212	\$ 1,668,055	\$ 1,668,055	\$ 1,514,765
Revenues				
Capital Fees	-	-	-	-
Revenue Bond Proceeds	1,408,112	-	-	-
Interest & Other	5,042	2,000	4,500	4,500
Transfers In	338,052	-	-	200,000
Total Revenues	\$ 1,751,205	\$ 2,000	\$ 4,500	\$ 204,500
Total Resources	\$ 2,099,417	\$ 1,670,055	\$ 1,672,555	\$ 1,719,265
Expenses				
Salaries	5,756	35,035	35,035	5,756
Payroll Taxes & Benefits	1,204	12,420	12,455	1,543
Supplies	-	-	-	400
Charges/Services	-	-	-	300
Capital Construction Projects	401,870	51,758	96,338	1,034,268
Debt Issuance Costs	13,985	-	-	-
Interfund Services	8,549	13,962	13,962	17,009
Total CIP Expenses	\$ 431,363	\$ 113,175	\$ 157,790	\$ 1,059,276
Ending Fund Balance	1,668,055	1,218,828	1,176,713	659,988
Restricted For Emergencies	-	338,052	338,052	-
Ending Fund Balance	\$ 1,668,055	\$ 1,556,880	\$ 1,514,765	\$ 659,988
Staffing in FTE's	0.05	0.05	0.05	0.05

Solid Waste Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ -	\$ 313,137	\$ 313,137	\$ 567,532
Revenues				
Charges For Services	3,117,547	3,194,500	3,151,256	3,150,000
Sales & Refuse Taxes	94,045	96,287	95,234	94,600
Interest & Other	542	350	1,000	1,000
Transfers In	121,860	-	-	-
Total Revenues	\$ 3,333,994	\$ 3,291,137	\$ 3,247,490	\$ 3,245,600
Total Resources	\$ 3,333,994	\$ 3,604,274	\$ 3,560,627	\$ 3,813,132
Expenses				
Salaries	27,590	30,147	30,147	20,375
Payroll Taxes & Benefits	13,038	14,655	14,690	10,663
Supplies	50	50	50	50
Services/Charges	2,771,433	2,812,586	2,763,542	2,837,000
Intergovernmental/Taxes	140,737	143,542	144,725	144,600
Interfund Services	65,327	39,941	39,941	42,339
Total Solid Waste Expenses	\$ 3,018,175	\$ 3,040,921	\$ 2,993,095	\$ 3,055,027
Ending Fund Balance	315,820	444,710	448,889	391,395
Restricted For Emergencies	-	118,643	118,643	366,710
Ending Fund Balance	\$ 315,820	\$ 563,353	\$ 567,532	\$ 758,105
Staffing in FTE's	0.54	0.54	0.54	0.38

Revenue Bond Debt Reserve Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 2,093,979	\$ 2,103,158	\$ 2,103,158	\$ 2,109,058
Revenues				
Interest & Other	9,179	5,000	5,900	5,900
Total Resources	\$ 2,103,158	\$ 2,108,158	\$ 2,109,058	\$ 2,114,958
Expenses				
Transfers Out	-	-	-	100,000
Total Expenses	\$ -	\$ -	\$ -	\$ 100,000
Ending Fund Balance	2,103,158	3,868	4,768	8,923
Restricted Per Debt Covenant	-	2,104,290	2,104,290	2,006,035
Ending Fund Balance	\$ 2,103,158	\$ 2,108,158	\$ 2,109,058	\$ 2,014,958

Information & Technology Services Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 132,773	\$ 133,611	\$ 133,611	\$ 134,278
Revenues				
Charges For Services	568,868	502,464	505,214	413,281
Interest & Other	508	250	415	415
Transfers In	-	-	50,435	-
Total Revenues	<u>\$ 569,376</u>	<u>\$ 502,714</u>	<u>\$ 556,064</u>	<u>\$ 413,696</u>
Total Resources	<u>\$ 702,149</u>	<u>\$ 636,325</u>	<u>\$ 689,675</u>	<u>\$ 547,974</u>
Expenses				
Salaries	136,162	160,200	97,596	149,388
Payroll Taxes & Benefits	40,625	62,242	31,927	66,460
Supplies	1,245	800	400	800
Services/Charges	228,152	260,646	326,609	250,531
Capital Equipment	51,884	63,250	68,750	7,500
Interfund Services	27,498	30,115	30,115	26,365
Total Info Tech Expenses	<u>\$ 485,565</u>	<u>\$ 577,253</u>	<u>\$ 555,397</u>	<u>\$ 501,044</u>
Ending Fund Balance	216,584	59,072	68,828	130
Restricted per Replacement Schedule	-	-	65,450	46,800
Ending Fund Balance	<u>\$ 216,584</u>	<u>\$ 59,072</u>	<u>\$ 134,278</u>	<u>\$ 46,930</u>
Staffing in FTE's	2.00	2.00	2.00	2.00

Fleet & Equipment Management Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 696,901	\$ 606,020	\$ 606,020	\$ 2,009,884
Revenues				
Charges For Services	587,189	771,375	771,375	966,123
Grants	-	100,000	100,000	50,000
Interest & Other	40,489	18,500	5,273	2,000
Transfers In	9,908	-	1,268,500	-
Total Revenues	\$ 637,586	\$ 889,875	\$ 2,145,148	\$ 1,018,123
Total Resources	\$ 1,334,487	\$ 1,495,895	\$ 2,751,168	\$ 3,028,006
Expenses				
Salaries	-	84,067	-	86,127
Payroll Taxes & Benefits	-	38,319	-	40,774
Supplies	176,164	151,500	159,350	150,800
Services/Charges	265,315	266,122	205,369	258,000
Capital Equipment	238,869	357,000	357,000	608,000
Debt Service	37,988	-	-	-
Interfund Services	10,130	19,565	19,565	19,257
Total Fleet & Equip Expenses	\$ 728,466	\$ 916,573	\$ 741,284	\$ 1,162,958
Ending Fund Balance	606,020	579,322	970,665	68,381
Restricted per Replacement Schedule	-	-	1,039,219	1,796,667
Ending Fund Balance	\$ 606,020	\$ 579,322	\$ 2,009,884	\$ 1,865,048
Staffing in FTE's	-	1.30	1.30	1.30

Facilities Management Fund	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ 10,341	\$ 96,165	\$ 96,165	\$ 223,757
Revenues				
Charges For Services	1,098,415	1,159,590	1,159,590	1,212,520
Interest & Other	9,484	200	1,671	890
Total Revenues	<u>\$ 1,107,899</u>	<u>\$ 1,159,790</u>	<u>\$ 1,161,261</u>	<u>\$ 1,213,410</u>
Total Resources	<u>\$ 1,118,240</u>	<u>\$ 1,255,955</u>	<u>\$ 1,257,426</u>	<u>\$ 1,437,167</u>
Expenses				
Salaries	172,385	170,717	170,717	172,561
Payroll Taxes & Benefits	84,080	110,819	81,179	84,897
Supplies	59,369	70,400	60,000	194,900
Services/Charges	672,384	774,567	690,517	774,469
Interfund Services	33,857	31,256	31,256	31,590
Total Facilities Expenses	<u>\$ 1,022,075</u>	<u>\$ 1,157,759</u>	<u>\$ 1,033,669</u>	<u>\$ 1,258,417</u>
Ending Fund Balance	96,165	98,195	170,424	122,083
Restricted per Replacement Schedule	-	-	53,333	56,667
Ending Fund Balance	<u>\$ 96,165</u>	<u>\$ 98,195</u>	<u>\$ 223,757</u>	<u>\$ 178,750</u>

Staffing in FTE's	2.76	2.00	2.00	2.75
--------------------------	------	------	------	------

School Mitigation Fees	Actuals 2011	Budget 2012	Yr End Est 2012	Budget 2013
Beginning Fund Balance	\$ -	\$ -	\$ 4,708	\$ 4,708
Revenues				
Mitigation Fees Collected	47,080	-	75,000	100,000
Total Resources	<u>\$ 47,080</u>	<u>\$ -</u>	<u>\$ 79,708</u>	<u>\$ 104,708</u>
Expenses				
Transmittal Mitigation Fees	42,372	-	75,000	100,000
Total Expenses	<u>\$ 42,372</u>	<u>\$ -</u>	<u>\$ 75,000</u>	<u>\$ 100,000</u>
Ending Fund Balance	<u>\$ 4,708</u>	<u>\$ -</u>	<u>\$ 4,708</u>	<u>\$ 4,708</u>

Department	Title	Salary Range - 2013
Administration	Executive Assistant/City Clerk	4,403 - 5,749
Administration	HR Manager	5,474 - 7,094
Administration	City Administrator	8,463 - 10,947
Administration	Economic Development Manager	5,474 - 7,094
Finance	Customer Service	3,572 - 4,558
Finance	AP/AR	3,991 - 5,094
Finance	Utility Billing	3,991 - 5,094
Finance	Financial Analyst	4,312 - 5,499
Finance	Finance Director	6,288 - 8,133
Parks & Rec	Parks Maintenance	3,990 - 5,093
Parks & Rec	Parks & Rec Administrative Assist.	4,152 - 5,299
Parks & Rec	Parks/Landscape Design	4,390 - 5,603
Parks & Rec	Parks Superintendent	6,942 - 9,038
Police Dept.	Customer Service Clerk	2,880 - 3,676
Police Dept.	Customer Service Specialist	3,572 - 4,558
Police Dept.	Data Specialist/Armorer	3,572 - 4,558
Police Dept.	Executive Assistant	3,991 - 5,094
Police Dept.	Investigative Support	3,991 - 5,094
Police Dept.	Code Enforcement	3,991 - 5,094
Police Dept.	Evidence Technician	4,152 - 5,299
Police Dept.	Police Officer	4,886 - 5,938
Police Dept.	Administrative Manager	5,474 - 7,094
Police Dept.	Sergeant	6,480 - 7,876
Police Dept.	Administrative Bureau Director	6,942 - 9,038
Police Dept.	Deputy Chief	7,367 - 9,593
Police Dept.	Police Chief	8,134 - 10,474
Public Works Department	Custodian	3,101 - 3958
Public Works Department	Meter Reader	3,101 - 3958
Public Works Department	Maintenance Worker II	3,990 - 5,093
Public Works Department	Cross Connection Control	3,990 - 5,093
Public Works Department	WWTP Operator	3,990 - 5,093
Public Works Department	PW Administrative Assistant	3,991 - 5,094
Public Works Department	Administrative Coordinator	4,152 - 5,299
Public Works Department	Construction Document Coordinator	4,152 - 5,299
Public Works Department	Engineering Technician	4,152 - 5,299
Public Works Department	Shop Specialist III	4,189 - 5,346
Public Works Department	Equipment Operator III	4,189 - 5,346
Public Works Department	Water Quality Specialist	4,189 - 5,346
Public Works Department	Lab Specialist III	4,189 - 5,346
Public Works Department	Building Inspector/Plans Examiner	4,232 - 5,478
Public Works Department	Construction Inspector IV	4,390 - 5,603
Public Works Department	Utilities/Streets Site Lead	4,390 - 5,603
Public Works Department	GIS/CAD Specialist	4,403 - 5,749
Public Works Department	Civil Design Engineer I	4,580 - 5,955
Public Works Department	Associate Planner	4,580 - 5,955
Public Works Department	Utility Supervisor	4,830 - 6165
Public Works Department	WWTP Supervisor	4,830 - 6165
Public Works Department	Permit Supervisor	4,830 - 6165
Public Works Department	Engineer III	5,261 - 6,837
Public Works Department	Deputy Code Official, Bldg	5,474 - 7,094
Public Works Department	Planning and Permitting Manager	5,475 - 7,094
Public Works Department	PW Manager	6,288 - 8,133
Public Works Department	WWTP Manager	6,288 - 8,133
Public Works Department	City Engr/Ops Director	7,367 - 9,593
Technical Services	IS Manager	6,288 - 8,133